

Student and Faculty Honors Committee
Minutes
December 16, 2005

Members Present: Mohsen Badiey, Bob Davis, Katharine Kerrane, and Aparna Bagdi.

Mohsen reported that he is addressing some issues about the web site working properly. As soon as it is working, he will post agendas and minutes from previous meetings

Tom Isherwood was approved by the committee as the second undergraduate student representative. Mohsen will forward Tom's name to COCAN for Faculty Senate approval.

Mohsen reviewed the schedule of meetings and mentioned that March 10th, 17th, and April 21st are extremely important dates for the committee because the committee will vote on award recipients.

Mohsen will send an email to students in February explaining the procedure for nominating faculty and graduate students for teaching and advising awards. Mohsen will forward the email to Katharine and she will send it to Honors Program students, since in the past that has been an effective way to get submissions from students.

Mohsen mentioned that he will be sending a letter to the college deans in January announcing the procedure for nominees for the Alison Faculty Award. He will encourage the re-submission of strong dossiers.

Bob discussed the ongoing review of the Honors Day booklet and clarification of what kinds of awards should be included in the book. He will call a subcommittee meeting to review which awards are currently listed in the book and see if any revisions need to be made. For scholarships, as opposed to awards given at Honors Day, his office may want to organize an event where donors of scholarships can meet the scholarship recipients.

Submitted by Katharine C. Kerrane