**Minutes from Graduate College Council (GCC) meeting on Sept 19th, 2022**

Meeting called to order 3:30 PM

Attendee list: Paul Laux, Delight Morehead, Julie Maresca, Emily Davis, Jocelyn Garcia, Greg Kane, Francis Kwansa, Lou Rossi, Constantin Bacuta, Danilo Yanich, Mark Blenner, Alessandra Chan, Ismat Shah, Lindsay Naylor, Lars Gundlach, Samuel Lee, Jeff Buler, David Burris, Caroline Williams, Jesus Botello, Ikramul Huq, Shannon Robson, Samantha Akridge, Barbara Settles, Mary Martin, Ramona Neunuebel, Deb Jaisi, Maria Purciello, Amy Griffin, Sanaz Taherzadeh, Marlaina Kloepfer, Ryan Zurakowski, Andrew Teplyakov, Louise Bank, David Burris, Julie Maresca, LaRuth McAfee, Alessandra Chan, Bernadette Racicot, Arthi Jayaraman, K Thanduanlung Kamei, Joy Chakrabartty, Siyan Wang, Aviva Heyn, Margaret Werth, Veer Nair Nigel Caplan, George Irvine, Jill Higginson, Michael Michaud, Rebecca Pompon, James Korman, Urvashi Jain

Executive Committee recommendation for Paul Laux as chairperson for GCC. Deb Jaisi & Sam Lee as co-secretary positions. GCC voted: 34-0 and 31-0 votes, respectively, in the two positions, respectively. Both positions were approved.

A note of thanks to past chairperson, Emily Davis.

Dean's report (Lou Rossi, see his slides)

* Leadership changes at UD. Laura Carlson, new provost
* Biden School: New dean- Amy Schwartz
* Graduate College annual report preview, including fall enrollments
* UD Mentor Training Program
* Stipend policy and prospects update
* Newark housing market

Chair (Paul) on three standing committees:

1) Student Life Standing Committee: Committee needs one more faculty member

2) Interdisciplinary Curriculum Standing Committee: Additional faculty members needed from CAS, COE, and CHS. Paul L. GC Executive committee to communicate to the appropriate appointment bodies in their colleges.

3) Diversity, Equity, and Inclusion Standing Committee: Established in 2020-2021, staffed but possibly not active since. Paul L. will reach out to the initial members of the committee and potentially discuss this in future meetings of this committee.

3) Awards and Fellowships Committee: Additional members welcome. Current representation is from CAS and CHS, so the committee is especially interested in members from other colleges. Contact LaRuth McAfee (Graduate College) for more info.

Chair Paul L. asked for the committee volunteering in the committees and mentioned that GCC will reach via the college for representations. One committee member is mentioned in the bylaws.

Two working groups in the last Spring business meeting:

1) Working Group on Graduate Funding: Joe Fox (Chemistry) for more info.

2) Working Group on Family Friendly Policies: Emily Davis (English) for more info.

Explanation by Emily D. on the benefit of the Federal sea campus grant CCAMPIS program, which funds childcare support for undergrad and undergrad students, which can be reapplied for each year.

Motion for the committee approval raised by Paul L. and Ismat S. seconded. Family-friendly: 31-1; Graduate funding working group: 33-1; so both committees approved.

Other committees: Advisory committee on online graduate education (George I. lead) and Awards committee (LaRuth M. lead); which were de-established by the council in 2022.

Graduate students government report presented by Michael Michelle and Carolyn Williams

Priorities of GSC (GCC chair’s response included in each priority):

* Revising/rationalizing GCC bylaws

Chair Paul L response: asked GC if we set up a process for revising the bylaws such as interdisciplinary Programs Committee, rep among colleges including specific language in the bylaws.

* Continuing our graduate student mental health focus
* Graduate student funding

Chair Paul L. response: We have a working group

* Family friendly policies

Chair Paul L. response: We have a working group

* Housing concerns

Chair Paul L response: will include in the next meeting

Include GSC into the google drive of the GCC. There is a link at the GCC for GC bylaws and other activities should be current and updated.

George I. updated on the online program created:

 1.  Online Program Development Playbook:  This is a guide for faculty about creating new online programs at UD.  Please feel free to share this with faculty in your colleges.  It describes how to build a fully online program from start to finish and how to maintain it over time.

[https://docs.google.com/document/d/1cMBPQFfIOIMc9AcSG2BCnValffw2XFSLXw0evQHtgyE/edit#](https://docs.google.com/document/d/1cMBPQFfIOIMc9AcSG2BCnValffw2XFSLXw0evQHtgyE/edit)

2.       UD Course Design Review: Online Courses:  This is an online course quality review tool that faculty can use to make improvements to their online courses either on their own or working with an instructional designer who is assigned to their college.  This is a contextualized online course review tool for UD based on standards from Quality Matters, Online Learning Consortium etc.

<https://docs.google.com/spreadsheets/d/1wru98JrqW6fCnzwBzf7xm35dUHV0_7Ba5A2yUQvLKRE/edit#gid=239653852>

Meeting adjourned at 04:32 PM