# Proposal Checklist

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| --- | --- |
| Principle Investigator: | Co-PI: |
| Due dates to:Sponsor: FSU: Dean:  | F&A Rate: |
| Sponsor/Agency: | Solicitation #: |
| People Soft Proposal #:Web Form REQ ID#: | Solicitation Title: |
| CFDA #: | # of Years: |
| Proposed **Start Date**: | Proposed **End Date**: |
| UD Project Title: |  |

[ ] Timeline Sent to PI on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project is**:**[ ] Research [ ] Public Service [ ] Training [ ] Federal [ ] State [ ] Industry [ ] On Campus [ ] Off Campus

[ ] Cayuse or [ ] Other system

[ ] Letter of Intent Required? Due

[ ] Abstract received

[ ] Budget Received [ ]  Budget Entered in People Soft

[ ] Budget Justification Received (Page Limit. Double Spaced [ ] Yes [ ] No – See RFP Page# )

[ ] Project Narrative (Page Limit Double Spaced [ ] Yes [ ] No – See RFP Page# )

[ ]  Other required forms:

Letters of Support [ ] Yes [ ] No Date Received

Bibliography/References [ ] Yes [ ] No Date Received

BioSketches [ ] Yes [ ] No Date Received

Current & Pending [ ] Yes [ ] No Date Received

Consortium Letter [ ] Yes [ ] No Date Received

GEPA Statement [ ] Yes [ ] No Date Received

SPOC/SAI # Required [ ] Yes [ ] No Received SAI#

[ ] Other Documents required by the Sponsor/RFP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Human Subjects? [ ] Yes [ ] No

**Match Required?** [ ] No [ ] Yes, Amount of match needed \_\_\_\_% or $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 [ ] Are there **Sub Awards** for this Project? [ ] Yes [ ] No (complete SubAward Checklist)