# Proposal Checklist

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| --- | --- |
| Principle Investigator: | Co-PI: |
| Due dates to:  Sponsor: FSU: Dean: | F&A Rate: |
| Sponsor/Agency: | Solicitation #: |
| People Soft Proposal #:  Web Form REQ ID#: | Solicitation Title: |
| CFDA #: | # of Years: |
| Proposed **Start Date**: | Proposed **End Date**: |
| UD Project Title: |  |

Timeline Sent to PI on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Project is**:**Research Public Service Training Federal State Industry On Campus Off Campus

Cayuse or Other system

Letter of Intent Required? Due

Abstract received

Budget Received  Budget Entered in People Soft

Budget Justification Received (Page Limit. Double Spaced Yes No – See RFP Page# )

Project Narrative (Page Limit Double Spaced Yes No – See RFP Page# )

Other required forms:

Letters of Support Yes No Date Received

Bibliography/References Yes No Date Received

BioSketches Yes No Date Received

Current & Pending Yes No Date Received

Consortium Letter Yes No Date Received

GEPA Statement Yes No Date Received

SPOC/SAI # Required Yes No Received SAI#

Other Documents required by the Sponsor/RFP \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Human Subjects? Yes No

**Match Required?** No Yes, Amount of match needed \_\_\_\_% or $\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Are there **Sub Awards** for this Project? Yes No (complete SubAward Checklist)