

# WORK-STUDY

## And Other Student Employment

### WHAT IS WORK-STUDY?



Provides part-time employment opportunities for eligible students who have filed the FAFSA.



Students work at on- or near-campus jobs and earn an hourly wage they can use for educational or personal expenses.



Federal or state funding supports most of students' wages, so departments are encouraged to hire eligible students for a cost savings over other student employees.



### ELIGIBILITY

Work-study eligibility is based on financial need as determined by the FAFSA, and applied to the financial aid packages of qualified students.

Students without a work-study offer can inquire about eligibility by submitting an inquiry to [askSFS](#).

Students can seek both work-study and non-work-study on-campus jobs at [Handshake](#), UD's one-stop jobs resource. For off-campus jobs, options abound along Main Street and other locations in and around Newark.

### FINDING A JOB

### TIMELINE



#### JULY – ELIGIBILITY

Work-study offers are confirmed. Students may request eligibility reviews through the academic year.



#### AUGUST – JOB SEARCH

Departments begin posting jobs and reviewing applicants. Students who have activated their Handshake accounts can begin searching and applying. (Jobs are posted throughout the academic year.)



#### AUGUST & ONWARD – HIRING

Departments make hiring decisions and onboard new employees. (A criminal background check is required for employment at UD.)



#### THROUGHOUT YEAR – WORK & PAY

Students work with supervisors to set schedules that prioritize academics. Students may not work more than 8 hours a day and are recommended to not exceed 20 hours per week. Students earn at least minimum wage (\$11.75/hour) and bi-weekly paychecks are issued via direct deposit, in accordance with UD's Payroll policies.