

EMAIL REMINDING SUPPLIER TO COMPLETE REGISTRATION

Dear Supplier

You recently received an invitation to register (from udexchange@jaggaer) for the University of Delaware Supplier Portal. Becoming a University of Delaware supplier is free, easy and only takes a few minutes to join.

All suppliers must be portal registered and approved in order to do business with the University and receive payment(s).

Please complete your registration as soon as possible to avoid delays in processing payments.

If you have any questions about the registration process, visit [Doing Business with the University of Delaware](#) webpage or email procurement @udel.edu