

# CLERY EDUCATIONAL SERIES

VOLUME ONE



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# CLERY 101

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**JEANNE CLERY**

The Jeanne Clery Campus Safety Act requires colleges and universities receiving federal funding to prepare, publish and distribute by October 1st of each year, campus security policies and crime statistics. By publishing this information to the campus community who are currently studying or working on campus, all individuals can be informed and take steps to be educated when it comes to their own safety. This report also provides information to the consumer (prospective students and employees) about how safe campus is or what safety policies are in place if they choose to be on this campus. If an institution fails to comply with any of the components of the Clery Act, the Department of Education can assess the amount of over \$70,000 per violation.

# CAMPUS SECURITY AUTHORITIES (CSA)

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Campus Security Authorities include:

- University Police
- Campus security related personnel (personnel who monitor access to buildings or events,)
- Officials who have significant responsibility for student and campus activities, including but not limited to student housing, coaches, advisors, student and employee disciplinary offices,
- Other Offices where crimes can be reported.

Many roles on campus serve a function of mentoring or advising or building relationships with students and employees that would classify as a CSA defined by Clery. Coaches, academic advisors, student group officers and faculty advisors, Housing staff, athletic trainers, and job functions on campus that lend to building relationships with students or mentoring, supervising, etc. This casts a wide net across the campus to make sure we are capturing all avenues for reports of crimes.

Campus Security Authorities are identified each academic year, notified by the Clery Compliance Professional of their designation and provided training to complete so they know their duties as a CSA.

# ANNUAL SECURITY AND FIRE SAFETY REPORT

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Each year by October 1st institutions must publish and notify their campus that the latest Annual Security and Fire Safety report is available for them to be informed of the policies, crime data and prevention programs available to them from their campus. This report is provided online but can be printed as a hard copy if requested. Clery is an institution-wide responsibility, and the Clery Compliance Office works all year requesting information from various offices to compile all the necessary information that goes into this annual report. The crime stats are gathered with UDPD, but many offices across campus are responsible for the prevention programs, safety resources and implementing safety policies for the entire campus.



# EMERGENCY NOTIFICATIONS AND TIMELY WARNINGS

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Clery also requires institutions to immediately notify their campuses when an emergency situation is occurring on the campus and include instructions on what to do to avoid the emergency. A good example is an active shooter on campus and the message instructing campus what is happening and what to do, such as shelter in place or lockdown in your current surroundings. Emergency notifications will be sent out via email and text messaging but could also use other means necessary depending on the situation.

Timely warnings are messages sent out to the campus community alerting them to a crime that has occurred on campus geography and still presents an ongoing threat to others. These situations can involve reports of several burglaries occurring on campus, sexual assaults, arson, motor vehicle thefts, and/or murder. Each situation is reviewed in a rather timely manner to determine if there is an ongoing threat to the community and if so then a warning must be sent to alert others so they can take steps to aid them in their safety.

These warnings are sent out via email and while some messages can be triggering for anyone who has been a victim to crime, the messages are only providing information about the crime and not the individuals involved.

# DRUG FREE SCHOOLS AND COMMUNITY ACT

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The Drug-Free Schools and Communities Act (DFSCA) requires that, as a condition of receiving funds or any other form of financial assistance under any Federal program after October 1, 1990, all institutions of higher education must certify that they have adopted and implemented a program to prevent the unlawful manufacturing, dispensing, possession, use or distribution of illicit drugs and alcohol by students and employees. Likewise, anyone who submits research proposals to federal agencies must certify that they will not engage in any of the aforementioned activities during the period covered by the grant. Individuals who do not make such certification and those who violate its terms will lose federal funds. As required by Federal regulations, this information was developed and distributed to inform all UD community members of the seriousness of the use and abuse of illicit drugs and alcohol. It also sets forth standards of conduct regarding such activity.



# CLERY QUICK REFERENCES

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If you receive a report of a crime, you can report it at the link or QR code below. This will be received by UDPD to be assessed in real time.

## CSA Incident Report



Campus Security Authority Training Link:  
[udel.edu/learningedge](https://udel.edu/learningedge)

Clery Compliance Professional contact information:  
Sherita Kennedy Clery Compliance Manager University of Delaware  
[skenny@udel.edu](mailto:skenny@udel.edu) or (302) 821-4506

Thank you for doing your part to make sure the University of Delaware is compliant with the Clery Act!