

From: Office for International Students and Scholars <oiss@udel.edu>

Date: Wednesday, February 5, 2020 at 3:36 PM

Subject: Novel Coronavirus Update: Guidance for Delayed Students

Recently our community received a communication from President Assanis about the 2019 novel coronavirus (2019nCoV). With the ongoing coverage about this evolving situation, we know there may be concern and anxiety surrounding your travel and health. This e-mail provides you with guidance if you are not able to return to campus for this semester due to travel restrictions related to the 2019nCoV. We want to make sure you understand your options for the Spring 2020 semester.

You have two options to continue to make progress towards your academic goals while you wait to return to campus. Each option is explained in detail below.

OPTION 1: TAKE A LEAVE OF ABSENCE

If you will not be able to return to Newark in time to start classes, you have the option to take a personal leave of absence for the Spring 2020 semester. This will allow you to return to campus for the Summer 2020 session or Fall 2020 semester. The office of your academic assistant dean will need to approve such requests. They can answer any questions you may have. Their contact information can be found here: http://www1.udel.edu/registrar/faculty_staff/subjects.html#aadeans.

If you decide to take a personal leave of absence, please submit your request by completing this online form: www.udel.edu/studentloa. Make sure to note in the comments section that your leave is related to the 2019nCoV and travel restrictions to the United States of America.

We also encourage you to read and understand the implications of the leave of absence: <http://www1.udel.edu/registrar/policies-procedures/loa-agreement.html>. Your email and UDSIS will remain active while you are on your leave.

While on leave you may take courses at other universities. You should work with your advisor and the university to confirm feasibility for transfer of the credit back to the University of Delaware before you decide on which courses to take.

OPTION 2: COMPLETE COURSES DIGITALLY

A second option is to communicate directly with your professor to explore the possibility of completing courses in a digital format. If the class is not already offered online, decisions about course adjustments are made by individual faculty.

If the classes you originally signed up for are not offered in a digital format, you may choose to take other UD online courses. Depending on your major and level (e.g., first year, second year), this option may work for you. Please contact your assistant dean or your advisor.

Support Services at UD:

The Office for International Students and Scholars (OISS) is available to answer questions related to your visa if you are an international student in F-1 or J-1 immigration status. Our advisors and staff are prepared to support you and answer any other questions you may have. As soon as you are able to return to UD to enroll in on-campus courses for Summer 2020 session or Fall 2020 semester, please contact OISS. We will advise you on how to obtain a new I-20 to return to the U.S.

The Office of the Dean of Students can also assist in connecting you to additional resources. They can be reached with the following information.

Office for International Students and Scholars: 302-831-2115

oiss@udel.edu

(www.udel.edu/oiss)

Office of the Dean of Students: 302-831-7055

deanofstudents@udel.edu

(www.udel.edu/studentlife/deanofstudents)

If you would like to follow up with University offices regarding finances, housing, dining, or your personal vehicle on campus, their contact information is listed below:

Student Financial Services: 302-831-2126

(<https://www.udel.edu/students/student-financial-services/>)

Contact regarding questions about financial implications regarding financial aid and/or UD scholarships

Residence Life & Housing: 302-831-4663

(<https://www.udel.edu/students/reslife/>)

Contact regarding questions about housing bill. If you are leaving items in the residence halls, please contact your Residence Hall Coordinator. Residence Life will pack up your belongings and store them until you are able to return to campus.

Dining Services: 302-831-4033

(<https://udel.campusdish.com/en>)

Contact regarding dining bill.

Parking Services: 302-831-1184

parking@udel.edu

(<https://sites.udel.edu/parking/>)

If you have a car on campus, please contact UD Parking Services about it remaining on campus for the semester. You will have to pay for your pass for this semester if you are leaving a car on campus.

The University of Delaware has created a 2019 novel coronavirus information page that will be updated as more information becomes available: <https://www.udel.edu/home/coronavirus>.

We know this is a stressful time for everyone, and for those of you who are not able to return this semester, we are here to support you as you consider the best option forward.

Lynn Okagaki, Ph.D.
Deputy Provost for Academic Affairs

Adam D. Cantley
Dean of Students