



Accessing Meals for Students Not Cleared to Utilize Campus Facilities

Updated February 25, 2021

Policy:

If a student is not cleared to utilize campus facilities as a result of the University of Delaware Daily Health Check, the student may order a meal from Pencader Dining Hall or the Caesar Rodney Fresh Food Company (CR) and may designate a roommate, friend or UD staff member to pick it up.

If the student does not have a designee to pick up a meal, they may pick up a pre-packaged meal from Pencader Dining Hall or the Caesar Rodney Fresh Food Company (CR) using designated entrances, during operating hours.

How to order a meal to be picked up by designee:

The student must contact their preferred dining hall to place an order using the attached order form.

Orders with **more than 6 hours notice** may be emailed to the dining hall:

Pencader Dining Hall	pencaderdininghall@udel.edu
Caesar Rodney Fresh Food Company (CR)	rodneydiningffco@udel.edu

Orders with **less than 6 hours notice** must be called into the dining hall:

Pencader Dining Hall	(302) 831-1458
Caesar Rodney Fresh Food Company (CR)	(302) 831-1206

Please include the following information:

- Student's first and last name, phone number and residence hall
- Special needs regarding food allergies, gluten intolerances, dietary restrictions, etc.
- Menu selection from the selected dining hall's menu - [Pencader Dining Hall's To Go menu](#) or [Caesar Rodney Fresh Food Company's To Go menu](#)
- First name, last name and phone number of the person authorized to pick up the meal

- Pick up date(s) and time(s)
- Method of payment, i.e. meals, points or Flex
- A copy of student's *Daily Symptom Checker Results*, including name and date



Your Name|
Status: **PLEASE STAY HOME**
Date/Time: Tuesday, September 8th 8:34 AM

How to pick up meal order:

Meals should be picked up at To Go using the Terrace Entrance at Pencader Dining Hall or the South Green Entrance at the Caesar Rodney Fresh Food Company (CR). The designee picking up the meal will need to present the following:

- Their *Daily Symptom Checker Results*, including first name, last name and date
- Their valid University ID Card in addition to the ordering student's valid University ID Card
- A note, signed by the ordering student, approving the pick up of the meal

How to pay for meal order:

One meal (or equivalent amount utilizing points or Flex) will be deducted from the student's meal plan. *This includes meals ordered but not picked up.*

- Breakfast: \$8.55
- Lunch: \$12.05
- Brunch: \$12.35
- Dinner: \$14.35

How to pick up pre-packaged meal:

Pre-packaged meals should be picked up and paid for at To Go using the Terrace Entrance at Pencader Dining Hall or the South Green Entrance (Reserved Door) at the Caesar Rodney Fresh Food Company (CR). The student will get to choose between a hot or cold entrée when picking up the meal and will need to present the following:

- Their *Daily Symptom Checker Results*, including first name, last name and date
- Their valid University ID Card in addition to the ordering student's valid University ID Card

Accessing Meals for Students Not Cleared to Utilize Campus Facilities Order Form

Student's Name:		Date:
UD ID Number:		
Phone Number:	Residence Hall:	
Name of person designated to pick up meal & their phone number:		
Special Needs, Food Allergies, Gluten Intolerances and/or Dietary Restrictions:		
Method of Payment (circle one): Meals Points Flex		
Breakfast/Brunch	Pick up Date:	Pick up Time:
Menu Selection:		
Lunch	Pick up Date:	Pick up Time:
Menu Selection:		
Dinner	Pick up Date:	Pick up Time:
Menu Selection:		

OFFICE USE ONLY: Student's UD ID Number Charged
 Authorized Student or UD Staff UD ID Check
 Daily Symptom Checker Results
