



IMMIGRATION POLICY WAIVER APPLICATION

Foreign National Seeking Waiver:

- Name of Foreign National: _____
- Position/Title: _____
- Department: _____

Position Information:

- Minimum Education:
 - Is a degree required? _____
 - If yes, specify the degree required _____
- Minimum years of experience needed to perform this position:
 - _____ years in positions/job titles that include: _____
- List 'essential and hard-to-find' skills need to perform the job duties:
 - _____
 - _____
 - _____
 - _____
- Reasons why this position is essential to the University (*use maximum 1 page addendum if additional space is required*): _____

- Reasons why this position is hard to fill through normal recruitment measures (*use maximum 1 page addendum if additional space is required*): _____

Supervisor Signature – (print name afterwards)

Department / Division

Date

Do not write below this line

APPROVAL:

Payroll: _____

DATE: _____

Director: _____

DATE: _____