

Management Essentials Certificate

Connecting UD managers at all levels with what they need to know and do to lead and succeed.

Certificate Courses

In person workshops:

- Coaching & Resolving Conflict
- Setting Goals & Evaluating Performance
- Valuing Diversity & Differences for Positive Results

Online modules:

- Campus Safety & Wellbeing
- FLSA Overview
- Hiring for Success
- Leave Policies Overview for Managers
- UD Leave Policies Overview

Learn more:

www.udel.edu/eed

Complete course listing:

www.udel.edu/connectingu

Request customized sessions:
employeetraining@udel.edu



Partnering with policy makers, key informants and stakeholders across the University, the Office of Human Resources' Employee Development unit is offering the Management Essentials Certificate Program.

Program objectives:

- Incorporate the principles of leveraging diversity and promoting inclusion and respect in all practices
- Review key management skills to engage employees and develop their skills
- Share key UD-specific policies and procedures
- Provide opportunities for shared learning and networking with other managers across the University.

HR instructor-led courses listed in ConnectingU may be customized for specific department needs.

Online Skillsoft Courses for Managers

This list represents about 10 percent of the Skillsoft online courses which are available on-demand in ConnectingU.

To access the following courses, either click on the individual course link below or copy and paste the course title into the search window on the ConnectingU homepage at www.udel.edu/connectingu

COACHING

- [Giving Appropriate Feedback](#)
- [Developing Employees through Delegation](#)

DIVERSITY

- [Communicating with a Cross-cultural Audience](#)
- [Managing Multigenerational Employees](#)
- [Overcoming Unconscious Bias in the Workplace](#)
- [Managing the Unique Needs of Experts](#)

INFLUENCING

- [Communicating a Shared Vision](#)
- [Interacting Effectively With Colleagues](#)
- [Projecting a Positive Image](#)
- [The Emotionally Intelligent Leader](#)

TEAM BUILDING

- [Building and Leading Teams](#)
- [Meeting Team Performance Challenges](#)