



## 403(B) RETIREMENT FORMS

- ▶ [Healthcare application](#)
- ▶ [Healthcare refusal](#)
- ▶ [Retiree MetLife Dental Application](#)
- ▶ [NVA Vision application or refusal](#)
- ▶ [Direct Payment \(ACH\) Authorization](#)
- ▶ [UD Beneficiary Designation form](#)
- ▶ [MetLife Life Insurance Information](#)
- ▶ [UD Email Policy and Agreement](#)
- ▶ [UD Retiree Contact Information](#)

### **IMPORTANT NOTES:**

- ▶ FSA? (You have 90 days to submit eligible FSA claims; expenses need to be incurred by separation date.)
- ▶ Before retiring, ensure storage usage complies with UD's retiree email requirements. Please read the [Google Retiree Account Article](#) to learn more.
- ▶ If employee and/or spouse will be Medicare eligible, it is their responsibility to enroll in Medicare and provide a copy of your Medicare card to Human Resources
- ▶ If you will be covering a spouse on your Healthcare (medical) you will need to fill out the [Working Spouse Verification Form](#).
- ▶ If you will be covering a spouse, you will need to submit copies of your marriage certificate and your spouse's social security card; if you will be covering a dependent you will need to submit copies of their birth certificates and social security cards.
- ▶ Retirement gift details will be emailed from O.C. Tanner

**Upload any required documents to the [Retirement Secure Document Submission](#) site.**