

## **UDairy Creamery Moo Mobile and Event Assistant**

### **Miscellaneous Wage- Nights and Weekends**

The UDairy Creamery Flagship is an entity of the UDairy Creamery and the University of Delaware's College of Agriculture and Natural Resources. Located at 535 S College Ave, Newark, the UDairy Creamery Flagship operates year-round, closing between December 24<sup>th</sup> and January 1st.

This is a part-time, non-benefitted position not to exceed 29.5 hours per week. Position schedule is varied based on event demand Monday through Sunday; shift hours may vary to align with business needs. Pay will be commensurate with experience.

#### **CONTEXT OF JOB:**

Under the general direction of the UDairy Creamery Flagship Manager, the Moo Mobile and Event Assistant is responsible for assisting in the set-up and execution of Moo Mobile and UDairy Creamery events. This includes engaging with and assisting the campus community in relation to UDairy products and operations, working closely with and supporting student employees. This position is also expected to support ice cream production needs, assist with deliveries, and re-stocking of ingredients, paper products and other goods.

#### **MAJOR RESPONSIBILITIES:**

- Prepare, execute and deliver ice cream orders on and off campus
- Prepare and execute catering events on and off campus
- Prepare and execute Moo Mobile events on and off campus
- Follow standard cleaning and sanitizing procedures and safe food handling
- Serve customers in a friendly, respectful and expedient manner
- Help train and support student employees
- Inventory paper and food items for ordering purposes
- Work at the Flagship location and assist with deliveries, ice cream production and other associated tasks, as needed.

#### **QUALIFICATIONS:**

- At least 2 years of food service and/or retail experience; supervisory or leadership experience preferred.
- Must be able to work independently.
- Must have food handling or culinary experience.
- Must be ServSafe Food Handler certified or able to take course immediately upon hire.
- Valid Driver's License required.

#### **SPECIAL REQUIREMENTS:**

- Requires flexibility to meet a variable schedule on nights and weekends, 7 days a week

#### **HOW TO APPLY:**

- Please submit a one-page cover letter and your resume along with the names, email addresses and telephone numbers of three references. Please e-mail all information to UDairy Creamery Manager, LeeAnne Ahamad at [ahamad@udel.edu](mailto:ahamad@udel.edu).

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