Non-Exempt Staff Advisory Council Meeting
April 10, 2019 Meeting Minutes
Room 015R Perkins Student Center
Members Present:

<table>
<thead>
<tr>
<th>Member</th>
<th>District #</th>
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<tbody>
<tr>
<td>Susan Biddle</td>
<td>1</td>
<td>Tabitha Groh</td>
<td>2</td>
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<td>Anne-Marie Laing</td>
<td>10</td>
<td>Tierney Walton</td>
<td>4</td>
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Others present: Brooke Minor, Scarlett Hamm & Jennifer Brown, Employee & Labor Relations
Wayne Guthrie, VP Human Resources

I. Old Business
   a. No old business

II. New Business
   a. No new business

III. Constituent Concerns

   District #2:
   • Tabitha Groh shared a concern raised about reclassification. Reclassification needs to go through a supervisor. It is typically about the responsibility of the position; not about the person holding the position.

   District #1:
   • Sue Biddle shared a concern about the ventilation system in Townsend Hall. Sue emailed Jenny McDermott to see if it was a systems issue, but has not heard back.
     o Wayne suggested contacting Skip Homiak and also recommended emailing Mike Gladle in Environmental Health & Safety.
   • Sue shared a request for water fountains in Townsend to be upgraded to bottle-filling stations.
     o This would be up to the department(s) to institute.
   • Sue asked why supervisors are not evaluated by subordinates.
     o Wayne has been asked to evaluate the entire review system. This will be a long-term project.

IV. Next meeting is scheduled for June 12, 2019.