

Non-Exempt Staff Advisory Council Meeting

April 10, 2019 Meeting Minutes

Room 015R Perkins Student Center

Members Present:

Member	District #	Member	District #
Susan Biddle	1	Tabitha Groh	2
Anne-Marie Laing	10	Tierney Walton	4

Others present: Brooke Minor, Scarlett Hamm & Jennifer Brown, Employee & Labor Relations
Wayne Guthrie, VP Human Resources

I. Old Business

- a. No old business

II. New Business

- a. No new business

III. Constituent Concerns

District #2:

- Tabitha Groh shared a concern raised about reclassification. Reclassification needs to go through a supervisor. It is typically about the responsibility of the position; not about the person holding the position.

District #1:

- Sue Biddle shared a concern about the ventilation system in Townsend Hall. Sue emailed Jenny McDermott to see if it was a systems issue, but has not heard back.
 - Wayne suggested contacting Skip Homiak and also recommended emailing Mike Gladle in Environmental Health & Safety.
- Sue shared a request for water fountains in Townsend to be upgraded to bottle-filling stations.
 - This would be up to the department(s) to institute.
- Sue asked why supervisors are not evaluated by subordinates.
 - Wayne has been asked to evaluate the entire review system. This will be a long-term project.

- IV. **Next meeting** is scheduled for June 12, 2019.