

NSAC Meeting

November 7, 2018

I. Old Business

a. Committee Assignments

- i. Cathy Corsi was on Parking & Transportation; Grievances; and UDeserve It! committees. The vacancies need to be filled.
 1. UDeserve It!: Quarterly recognition of staff
 2. Jodi will share the email about UDeserve It! to constituencies.
 3. Tierney volunteered to join the UDeserve It! committee
 4. Grievance panel weighs in on the non-exempt grievance procedure/process. Serve as a point of contact for staff who bring forward grievances.
 5. Theresa Clark is interested in the Parking and Transportation committee. Anne-Marie also volunteered and will contact Rich Rind to follow up.
 6. We need a Grievance committee volunteer

II. New Business

- a. Before Tom left, these meetings would be held around campus. Can we have tours to see new areas of campus, especially the STAR audion and new construction?
 - i. Derrick will check on it and let us know.
- b. Darcell Griffith will no longer attend meetings.
- c. Brooke Minor is the new Director of Employee and Labor Relations and previously worked for NYC Transit. Brooke will be attending the meetings.

III. Constituent Concerns

- a. A constituent has a concern about the Shuttle bus app – was supposed to come at 8:23, then at 8:28, but was gone at 8:25. Schedule is off on the app. Changes are not real-time.
 - i. Teresa agreed that the shuttle timing is off and is often very full.
 - ii. Scarlett suggested sending an email to Shearee Barnett. Please share the response from Shearee for the minutes.
- b. A constituent has a concern about not being able to provide upward evaluations (evaluations for supervisors from subordinates).
 - i. HR is reviewing the evaluation procedure.
 - ii. Library, Museums & Press uses 360 evaluations for department heads.
 - iii. A similar process is used for department chairs.

- c. Parking – Salary increases are not enough to cover the cost of parking and the cost of living. Who is paying for the Biden Institute?
 - d. Concern about lack of crosswalk on North College between Lot 19 (Hollingsworth Lot) and Old College/Recitation Hall/Little Bob.
 - i. This needs to go to the City of Newark. This was conveyed to Government Relations and has never gotten traction.
 - e. """" between CANR and STAR.
 - i. Ditto for City of Newark.
 - f. Constituent is concerned about amount of bikes and speed of bikes on walking paths. Are bikes allowed on walking paths?
 - i. This question should be addressed to UDPD. Send to Scarlett and she will forward to UDPD.
 - g. Parking – Would UD consider a shuttle bus or transportation for an employee with mobility issues to get to and from work?
 - i. Contact Disability Support Services, Betsy Reed, and she may offer some help.
 - h. Concern about the high cost of parking with little to no growth income for staff.
 - i. Response may be in the ACES minutes from last meeting. Scarlett will forward the response.
- IV. Parking issues can be directed to parking@udel.edu or to Rich Rind. Facilities issues can be submitted via the Fix It! Form on the Facilities website. Emergency facility concerns should be called in to 302-831-1141. Representatives might check whether the constituent's concern has already been directed to the appropriate office or answered in the minutes of a previous meeting.
- V. The next meeting is scheduled for December 12.

Update: The December 12, 2018 meeting was cancelled due to low attendance. The next meeting is scheduled for February 13, 2019.