

## Minutes – January 20, 2016

The meeting was convened at approximately 3:05 p.m. by Charles Garbini.

Members present:

<b>Member</b>	<b>District</b>	<b>Member</b>	<b>District</b>
Charles Garbini	#2	K. Bakowski in for Mike Parisi	#8
Anne DeCaire	#3	Susan Williams	#10
Robin Harbaugh	#4	Doris Miklitz	#11
Christy Mannering	#5	Stefanie Baxter	#13
Glenn Loller	#6	Alex Keen	#14
Traci Peterson	#7		

**Members absent:** Mary Cleveland #1, Anthony DiPilla #9, Krista Urbaniak #12

**Others Present:** Jeff Garland, Thomas LaPenta and Scarlett Hamm

### Minutes

Tom LaPenta introduced Jeff Garland, Vice President and University Secretary. Tom explained the role of the Advisory Council and introductions were made.

Jeff Garland gave an overview of his career up until he joined the University of Delaware several years ago. He began as a high school teacher who later had an opportunity to work with Governor Lamar Alexander, Governor Mike Castle, and United States Senator William Roth. He then went on to work in the corporate world for several years.

The Vice President and University Secretary is responsible for the administration of matters related to the Board of Trustees, its standing committees and visiting committees, and is the liaison between the Board and the University Administration.

In addition, Mr. Garland's office handles commencement, manages presidential searches and government relations.

### Old Minutes Approved

#### Old Business

- The UD 403(b) retirement plans are still being reviewed. Employees will get plenty of notice of the changes, likely sometime in the summer.
- UDeserve It will meet again on January 29, 2016. A form will be created to allow for nominations. We will be discussing the best time to launch the program.
- Tom LaPenta mentioned that Human Resources is seriously exploring options for increasing childcare on or near campus. He says they are aware of the need for affordable care options and are talking with folks from the Early Learning Center and Bright Horizons.

## **New Business**

- Tentatively, a tour of the Mineral Museum is in the works for our next meeting in March.

## **Constituent Concerns**

### **District #5 –**

- I was recently up at the library and noticed a student smoking out front. He flicked the cigarette onto the pavement when done. I noticed there were a lot of cigarettes butts on the patio. I did not confront the student about the Smoke-free Campus and his littering. My point is either this area needs to be frequently patrolled for violators or a butt receptacle needs to be placed out there. It seems unfair to require custodian staff to clean up violator's butts and possibly they agree, because it appears it isn't done often enough. Perhaps violators could be tasked with the duty of cleaning up cigarettes 5-6 time daily.
  - Doris Miklitz agreed with this concern and said it is a problem. Response from Tom LaPenta – Using education to raise awareness about smoking and alerting folks that this is indeed a smoke-free campus. He says it might be a good idea to let library staff know that they can call public safety so as to have more of a presence in the area. We're going to refer this to Public Safety for more information.
    - Chief Pat Ogden replied that beginning February 8, 2016 Public Safety will be staffing a new security desk during the library's operational times.

## **Announcements**

- Charlie let us know that Anthony DiPilla is resigning from his seat on the council. A replacement will be needed for District #9. In the meantime, a substitute can attend the meetings on behalf of that district.
- Christy mentioned that her son, Braeden Mannering, has been Michelle Obama's guest at the State of the Union in Washington, DC on January 12, 2016. She thanked the council for their support and encouragement of what he has been doing with 3B - Brae's Brown Bags.

The meeting was adjourned at 4:10 pm by Charles Garbini.