

Videographer/Photographer Horn Entrepreneurship

Horn Entrepreneurship serves as the University of Delaware's creative engine for entrepreneurship education and advancement. Built and actively supported by successful entrepreneurs and thought leaders, Horn Entrepreneurship empowers aspiring innovators and entrepreneurs as they pursue new ideas for a better world.

The videographer/photographer will play a significant role in the marketing efforts of Horn Entrepreneurship. This position will see through the completion of video and photography projects from pre-production planning to distribution. The videographer/photographer will: lead on projects and video shoots, edit sessions, maintain accurate and up-to-date media asset catalogues and project archives, and support Horn Entrepreneurship with administrative tasks as necessary.

This is a part-time, miscellaneous wage position with no University of Delaware benefits. The position is 15 hours per week, typically between the hours of 9:00 a.m. and 5:00 p.m., Monday – Friday. Specific work hours have some flexibility. Work outside of normal business hours will be required for evening and weekend events.

Characteristics

Our ideal candidate must be a team player, work well with a variety of personalities, and exemplify high integrity and strong character. They should also be digitally well versed, enjoy new creative ideas, and be self-motivated. This position will call on the ability to manage priorities, work independently at times, and work closely within a team. Candidate should have strong organizational skills and attention to detail. It will be crucial to effectively handle multiple projects simultaneously and of varying in length - including short, quick turnaround projects (which take a few hours) to projects that take several months to complete. You should thrive in a fast-paced environment, possess a "can do" attitude, and be self-motivated.

Responsibilities

- Videography and photography services for Horn Entrepreneurship
- Assist with the conceptualization and execution of strategic, creative video and photography projects
- Pre-production tasks including storyboarding, set-up, lighting, camera operation and breakdown
- Post-production tasks including video ingest, asset management, video editing, audio editing, determining reshoots, and distribution/export
- Maintenance of production equipment and editing suite
- Development and support of marketing interns
- Administrative tasks as necessary

Requirements

- Minimum of 1 year of relevant video and photography experience
- Portfolio or samples of your work
- Experience with storyboarding
- Proficiency in Adobe Creative Suite (mainly Premiere, Illustrator and Photoshop)
- Flexible schedule with some evening and weekend hours to be expected
- Must be willing to work on and off campus as needed

Additional Skills Desired

- Experience with web development (HTML, CSS, and JavaScript)
- Audio editing and music production
- Motion graphics and 3D design
- Experience with social media

TO APPLY:

Submit a one-page cover letter, your resume, link to online portfolio or three samples and the name, email address and telephone number of three references. Please send all information to Meg Marcozzi at megm@udel.edu.