UDairy Creamery Mini Market – Café Support Position

This is a part-time, non-benefitted position not to exceed 28 hours per week. Position is Monday through Friday; shift hours vary with need. Pay will commensurate with experience. The UDairy Creamery Mini Market is an entity of the UDairy Creamery and CANR, located inside Arsht Hall on the Wilmington Osher campus. The Mini Market operates on a semester schedule and is closed from early December through early February, and again from early June through early September.

DEADLINE: September 15th, 2018

CONTEXT OF JOB:
Under the general direction of the UDairy Creamery Market Manager, the Mini Market Support position is responsible for assisting in the day to day operations of the Mini Market by preparing menu items for sale, engaging and assisting the campus community in relation to café operations, producing and executing catering orders as well as daily sales paperwork.

QUALIFICATIONS:
- At least 2 years of food service and/or retail experience; supervisory or leadership role preferred.
- Must be able to work unsupervised.
- Must have food handling or culinary experience.
- Must be ServSafe Food Handler certified or able to take course immediately upon hiring.
- Valid Driver’s License required with ability to transport between locations as needed.

MAJOR RESPONSIBILITIES:
- Prepare food items, hot and cold, in a safe and consistent manner
- Follow standard cleaning and sanitizing procedures and safe food handling
- Operate a cash register and complete cash opening/closing procedures
- Serve customers in a friendly, respectful and expedient manner
- Inventory, ordering and receiving of food items
- Assist with creating new menu items and menu schedules for the café
- Preparing and executing catering orders on and off site
- Work with and guiding student employees

HOW TO APPLY:
Please submit a one-page cover letter and your resume along with the names, addresses and telephone number of at least three references. Please e-mail all information to UDairy Creamery Market Manager, LeeAnne Ahamad at ahamad@udel.edu.

Equal Employment Opportunity
Employment offers will be conditioned upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.

The University of Delaware is an Equal Opportunity Employer, which encourages applications from Minority Group Members, Women, Individuals with Disabilities and Veterans. The University's Notice of Non-Discrimination can be found at http://www.udel.edu/aboutus/legalnotices.html