

ATHLETICS AND RECREATION SERVICES

EVENT STAFF, PART-TIME

University of Delaware

Context of Job

The Event Staff at the University of Delaware is a valued part of the University and Department of Athletics and Recreation Services, upholding and embracing the department mission of Inspiring Greatness Together. Event Staff will work each event in various rolls ranging from customer service to staff support. At the conclusion of each event, event staff will assist with clean-up/break-down of the event and setting up for future events.

Event Examples include but are not limited to: Varsity Sport contests; concerts; graduations; shows; fairs; celebrations.

Events

- Familiarize themselves with all of the pertinent details for each respective event.
- Serve as front line of communication to all audiences in attendance at events.
- Positions needed for events include: Ticket Taker, Greeter, Guest Services Liaison, Usher, Scoreboard Operator, Ball Shagger, Spotter.
- At the direction of the Event & Facilities Supervisor or Event Manager, execute small change-overs and set-ups needed throughout the course of the event.
- Assist with the set-up for each event to follow the specifications set forth via facility event diagrams and pre-event meeting notes.
- Assist with the breakdown and cleanup of the event and facility

Qualifications:

- Strong interpersonal and effective oral communication skills with the ability to work effectively with a wide range of constituencies in a diverse community.
- Ability to work autonomously and demonstrate excellent judgment in decision-making.
- Required to lift at least 35lbs and move equipment at all facilities.
- Flexible scheduling
- Must be able to work 2 out of 3 weekend shifts (Fri-Sun).
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Required for Applying:

Please reply with resume and cover letter to: mecarter@udel.edu expressing interest noting any relevant background. No phone calls, please.

Equal Employment Opportunity

Employment offers will be dependent upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.

The University of Delaware is an Equal Opportunity Employer, which encourages applications from Minority Group Members, Women, Individuals with Disabilities and Veterans. The University's Notice of Non-Discrimination can be found at <http://www.udel.edu/aboutus/legalnotices.html>