ELI Instructional Assistant Positions to Support First-Year Math and Humanities Courses at UD (Fall 2019: August 26 - December 20)

English Language Institute Academic Transitions (AT) Program

108 E. Main Street, Newark, DE 19711

High-achieving undergraduate students, graduate students, teaching adjuncts, TAs, or other professionals are invited to apply for part-time positions supporting international (ESL) students in undergraduate math, communications, political science and humanities courses.

Duties:

- Meet with 7-15 student(s) 2 hours per week per course leading Discussion Classes.
- Attend sheltered UD course with AT students 4 hours/week (non-math IAs only).
- Teach academic time management and study skill strategies for college success.
- Support AT students’ language development, including vocabulary, cultural references, course readings, lectures, note-taking, and assignments.
- Attend meetings with the course instructor and AT faculty/administrators.
- Input attendance (weekly) and progress reports (biweekly).
- Attend training and ongoing professional development.

Qualifications (Math IAs)

- Current UD student or recent graduate who has earned at least a B in MATH221 or MATH241/MATH242.
- Experience working on teams or in tutoring.
- Leadership experience.
- Foreign language experience preferred.

Qualifications (IAs in all other disciplines)

- BA or MA
- Current or recent teaching experience at secondary or university level preferred.
- Experience working with international students and/or teaching ESL.
- Experience working on teams.
- Leadership experience.
- Foreign language experience preferred.

Supervisor

AT Instructional Assistant Coordinator

Hours

4-11 hours a week
**Wages**

Hourly rate at $10.00 for current undergraduate students, $17.00 for IAs who have a bachelor’s degree, and $20.00/hour for IAs with a master’s degree or higher.

These hourly positions are offered by semester based on performance and enrollment.

**Criminal Background Check**

A selected applicant must have a criminal background check completed prior to commencing employment.

See University policy 4--111 for further information about criminal background checks.

**Apply**

To apply, please send your resume and cover letter with contacts for 1-2 references to Julie Lopez julo@udel.edu.

Undergraduate students, please include your current GPA, student ID number and a list of all of the university courses you have taken.