

Certified School-Age Site Coordinator

UD Cooperative Extension 4-H Afterschool

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Milford, DE

\$14 an hour

Part-time

UD Cooperative Extension, Kent County 4-H Afterschool/Summer Program is seeking **Delaware First Certified School-Age Site Coordinators** to work in after school programs.

Positions available in_ Dover, Camden, and Milford, DE. **Only those who already meet certification requirements or currently have a Delaware First Certificate will be considered.**

Requirements for certification can be found on the Delaware Department of Education web page. Positions of *Site Assistants* are also available if you are not eligible for this position.

4-H Afterschool is a Cooperative Extension-enhanced program that:

- offers youth a safe, healthy, caring, and enriching environment
- engages youth in long-term, structured learning in partnership with adults, and
- addresses the interests of youth and their physical, cognitive, social, and emotional needs.

During the school year, sites operate after school from **3-3:30 until 6PM**. We engage youth from kindergarten through high school. More information on our sites can be found at <http://extension.udel.edu/4h/projects-activities-for-members/4-h-afterschool-programs/>.

Responsibilities include (but are not limited to):

- Oversee day-to-day program operations
- Interact with/instruct youth during the afterschool program
- Prepare and facilitate curriculum, lesson plans and activities for youth
- Cooperate with visiting resource educators/mentors
- Attend all required training and meetings
- Complete timely and accurate paperwork
- Professional communication with schools, parents, and properties/facilities staff

Must have at least 12 college credits in elementary or school-age care.

Must have at least 12 months experience working with youth K-6 grades.

Must be 21 or older.

Must have reliable transportation.

Job Type: Part-time

Salary: \$14.00 /hour

Experience:

- kindergarten - 6th grade youth: 1 year (Required)

Education:

- High school (Required)

Shifts:

- Evening (Required)

Contact:

- Please email resume to Sequoia Rent at srent@udel.edu

Equal Employment Opportunity

Employment offers will be conditioned upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment. The University of Delaware is an Equal Opportunity Employer, which encourages applications from Minority Group Members, Women, Individuals with Disabilities and Veterans. The University's Notice of Non-Discrimination can be found at <http://www.udel.edu/aboutus/legalnotices.html> .