Position: Part-time Telephone Interviewer

The Center for Applied Demography & Survey Research (CADSR) is seeking enthusiastic people to join our interviewing staff. We conduct public opinion surveys in a range of topics like transportation, health care and tobacco use. This is a part-time (12-24 hours per week), miscellaneous wage position with no University of Delaware benefits. Evening and weekend hours only and a minimum of 12 hours per week are required. The hourly pay rate starts at $10.50 per hour and we are hiring immediately. UD students preferred but no graduate students on assistantships are allowed.

Location is on the UD campus in Newark, Delaware and this is not a remote position.

Primary Responsibilities

- Telephone interviewers are primarily responsible for gathering valuable information for the development of public policy at state, local and federal levels.
- Surveys are administered in our call center with the use of computer assisted telephone interviewing (CATI) software from which questions are read and responses are recorded electronically.
- Interviewers must speak and read clearly, follow the script, engage in active listening, exhibit patience, and be able to ask the appropriate questions to clarify responses when necessary.
- Fluency in English is required.

Qualifications

- Minimum of a high school diploma or GED
- Evening and weekend hours
- Minimum of 12 hours a week
- Ability to maintain a positive attitude and collaborative work environment
- Ability to effectively communicate orally in English
- Must be organized, mature and work well under pressure
- Ability to follow oral and written instructions and communicate and interact well with people of all ages and diverse backgrounds.

To apply

Send your resume and two references to Rebecca Gross at rbedford@udel.edu.

Employment offers will be conditional upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.

The University of Delaware is an Equal Opportunity Employer which encourages applications from Minority Group Members and Women. The University's Notice of Non-Discrimination can be found at http://www.udel.edu/aboutus/legalnotices.html