



**Technology Transfer Associate / Part-Time
Office of Economic Innovation & Partnerships
University of Delaware**

Context of the Job

A component mission of the Office of Economic Innovation and Partnerships (OEIP) is to manage and market the University's knowledge-based assets for the social and economic benefit of the University and the State. The assets, which encompass faculty and staff, an extensive R&D capacity and capability, incubation and experimental facilities and a portfolio of intellectual property (IP), are marketed to the external corporate world, as individual IP licenses or more importantly as components of sustainable partnerships that include licenses, collaborative research agreements, research contracts, consultation agreements etc.

Major responsibilities include the

- Effective management of a significant portfolio of intellectual property;
- Marketing of UD knowledge-based assets to establish partnership opportunities with private sector entities; and
- Proactively build and maintain productive relationships with faculty, students, and staff

Major Responsibilities

- Manage a portfolio of invention disclosures; assess patentability and commercial value; participate in the selection, recommendation, and initiation of appropriate action regarding future development or abandonment.
- Participate in the negotiation and execution of business agreements that return value to the University; manage the administrative requirements, including: IIA's, NDA's, MTA's, licensing agreements, option agreements, milestone payments, etc.
- Market UD's knowledge-based assets to establish partnership opportunities with private sector entities.
 - Engage with private sector to expand networks, understand market trends, obtain feedback on technologies, and to promote UD research, faculty opportunities, and partnerships.
 - Proactively build and maintain productive relationships with faculty, students, and staff to
 - Stimulate passion for innovation and entrepreneurship;
 - Provide educational programs and outreach with regard to current processes and available resources.
- Contribute to the seamless integration of OEIP units, programs, and services.
- Participate as a member of the Commercialization Committee.
- Perform other job-related duties, as assigned.

Qualifications

- Bachelor's degree in science or engineering related field and 3 years related experience, or equivalent combination of education and experience.
- Familiarity with U.S. patent law, patent procurement processes and customary agreements used in technology transfer such as licensing agreements, NDA's, IIA's, option agreements, etc.
- Experience with development, preparation, negotiation, review, and execution of a wide range of business contracts.
- Experience with facilitating partnerships with private sector entities and interacting with innovators and entrepreneurs.
- Knowledge and appreciation of business concepts and requirements, as applicable to a large academic, research institution.
- Effective organizational, interpersonal, analytical, verbal and written communication skills.
- Ability to effectively communicate with diverse constituents, e.g. the University community and potential external partners.
- Demonstrated ability to work effectively as part of a team. Ability to interact well with people of all ages and diverse backgrounds.

Terms and Conditions:

Position will work for approximately 25 hours per week remotely until ~May and transition to hybrid. Position is paid hourly, no benefits. Rate is determined based on qualifications and experience.

Employment offer will be conditioned upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.

The University of Delaware is an Equal Opportunity Employer which encourages applications from Minority Group members, Women, Individuals with Disabilities, and Veterans. The University's Notice of Non-Discrimination can be found at <http://www.udel.edu/aboutus/legalnotices.html>.

To Apply:

Please send a written application marked "Technology Transfer Associate Part Time" via e-mail to: oeip-info@udel.edu. Please include the following in your application: a cover letter, resume, and contact information for two references.

This position will remain open until filled.