UDairy Creamery Production Facility Plant Operator

This is a part-time, non-benefitted position not to exceed 30 hours per week. **Position is Monday through Wednesday from 7a.m. to 5p.m.** Pay will commensurate with experience. The UDairy Creamery Production Facility is an entity of the UDairy Creamery and CANR, located in the Genuardi Food Innovation Laboratory in Worrillow Hall. The production facility is an active production and research facility specializing in cheese production.

**DEADLINE:** June 1, 2021

**CONTEXT OF JOB:**
Under the general supervision of the UDairy Plant Manager in the College of Agriculture and Natural Resources, the Plant Operator is responsible for assisting in cheese and ice cream production. The Plant Operator is responsible for working with the Plant Manager and Lab Coordinator to ensure the UDairy Creamery’s Food Safety Plan is up to date and being followed by all employees and ensuring the plant is meeting USDA, FDA and FSMA guidelines to ensure the creamery is producing the safest and highest quality products possible. The Plant Operator follows Good Manufacturing Practices (GMPs) to ensure product and employee safety.

**QUALIFICATIONS:**
- High school diploma or GED, Associate’s degree preferred, and two years of related experience.
- Experience making cheese and managing inventory; using and maintaining pasteurization equipment recommended.
- Knowledge of computer programs and computerized information systems. Ability to develop, plan, implement and analyze written plans, documentations, records and procedures.
- Ability to use forklift a plus.
- Excellent oral and written communication skills.
- Experience with large delivery vehicles preferred.
- Valid Driver’s License required to operate University vehicles as needed.

**MAJOR RESPONSIBILITIES:**
- Assists in the production of cheese and ice cream to UDairy Creamery recipes and standards.
- Assists in maintaining all documentation required by FDA and USDA, including but not limited to: pasteurization charts, sanitation records, records of manufacture for all products, certificates of analysis for ingredients, and packaging information.
- Assists with the proper cleaning and sanitizing of all dairy equipment and facilities according the GMPs and PMO standards.
- Follows the Food Safety Plan including but not limited to HACCP procedures, SOP’s, SSOP’s, Material Data Sheets, Food Safety Plans and requirements for compliance with the Food Safety Modernization Act.
- Assists in inventory of aging room and rotation of cheeses.
- Assists in packaging and proper labeling of all dairy products and online shipping of products.
- Assists in training, teaching and supervising faculty, staff and students on equipment use in plant and ensures proper record keeping and GMPs are being followed.
Assists in training and mentoring a small staff of student employees.
Drives University vehicles on campus and other University locations and events.
Performs miscellaneous job-related duties as assigned.

**HOW TO APPLY:**
Please submit a one-page cover letter and your resume along with the names, addresses and telephone number of at least two references. Please e-mail all information to Jennifer Rodammer at jenrod@udel.edu

**Equal Employment Opportunity**
Employment offers will be conditioned upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.
*The University of Delaware is an Equal Opportunity Employer, which encourages applications from Minority Group Members, Women, Individuals with Disabilities and Veterans. The University's Notice of Non-Discrimination can be found at http://www.udel.edu/aboutus/legalnotices.html*