Position Description - Part-Time Architectural Historian / Historic Preservation Specialist

Department: Center for Historic Architecture and Design

Hourly Rate: Commensurate with experience, range $18-25/hr.

Start Date: As soon as possible

Context of the job: The Center for Historic Architecture & Design (CHAD), in the Joseph R. Biden School of Public Policy & Administration at the University of Delaware, seeks an architectural historian to work 25-30 hours/week to assist with architectural survey and National Register nomination work. This position will require the ability to both describe and contextualize historic resources, based on field observation and historical research. As such, he/she must be able to write at a professional level and present ideas in a well thought-out and comprehensive manner.

Essential Functions and Responsibilities of the Job:

- Fieldwork to survey a variety of structure types, travel required (mostly day-trips)
- In-person and online archival research
- Documenting and evaluating historic structures
- Writing property descriptions, historical narratives, significance statements, and National Register justifications

Required Education:

- Bachelors Degree in Historic Preservation, Architectural History, or related field, and two years professional experience in a related field.
- Masters Degree in Historic Preservation, Architectural History, or a related field. (Preferred)

Required Skills:

- The ability to conduct archival research.
- General knowledge in architectural building styles, methods, and materials used in the United States during the 19th and 20th centuries. Knowledge of agricultural landscapes, buildings, and structures is a plus.
- Ability to work independently or as a team, as circumstances dictate.
- A valid driver’s license.
- Experience with digital photography.
- Proficient in the use of Microsoft® Office suite of software in particular Word, and Excel.

How to apply: Email resume to cmorriss@udel.edu as soon as possible, open until filled.

Employment offers will be conditional based upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment. The University of Delaware is an Equal Opportunity Employer which encourages applications from Minority Group Members and Women. The University’s Notice of Non-Discrimination can be found at www.udel.edu/home/legal-notices.