POSITION: LAB COORDINATOR – PART-TIME

LOCATION: THE SENSORIMOTOR LEARNING LAB, STAR HSC

PAY: $15 PER HOUR

CONTEXT OF THE JOB

THE SENSORIMOTOR LEARNING LAB (PI: HYOSUB KIM) IN THE DEPARTMENT OF PHYSICAL THERAPY SEEKS A LAB COORDINATOR TO ASSIST WITH SUPPORTING THE DAY-TO-DAY ADMINISTRATION AND OPERATIONS OF THE LAB.

WE STUDY THE ACQUISITION AND REFINEMENT OF MOTOR SKILLS IN NEUROTYPICAL AND NEUROLOGIC POPULATIONS (E.G., PEOPLE WITH PARKINSON’S DISEASE). THE LONG-TERM GOAL OF OUR RESEARCH IS TO UNDERSTAND THE FUNDAMENTAL PRINCIPLES UNDERLYING HUMAN MOTOR LEARNING IN ORDER TO INFORM AND IMPROVE FUTURE REHABILITATION STRATEGIES. OUR LAB IS CURRENTLY COMPRISED OF A MIX OF GRADUATE, UNDERGRADUATE, AND POST-BACC STUDENTS, AND WE ARE NOW LOOKING FOR A HIGHLY MOTIVATED AND ORGANIZED INDIVIDUAL TO JOIN OUR TEAM. PRIOR EXPERIENCE IN RESEARCH IS A PLUS BUT NOT REQUIRED.

THIS IS A PART-TIME POSITION (~10 HOURS A WEEK) WITH FLEXIBLE HOURS. THIS POSITION DOES NOT OFFER BENEFITS. COMPENSATION IS $15 PER HOUR

MAJOR RESPONSIBILITIES (Bulleted list)

- Recruit human participants for our studies
- Manage and track lab expenses related to equipment, participant testing, travel, etc.
- Assist with administrative duties related to human subjects research (e.g., managing consent forms, editing study protocols for institutional approval, coordinating payments for participants, etc.)
- Coordinate schedules of lab members and lab meetings
- Update and maintain lab website (no programming knowledge required)
- Perform other related duties and/or assist with special projects as assigned

QUALIFICATIONS (Bulleted list)

- Minimum of a high school diploma or GED
- Must be organized, motivated, and detail-oriented
- Ability to work independently with moderate supervision
- Prior experience in research lab setting preferred but not absolutely necessary

Special Requirements:
Resumes, with contacts for 2 references, should be sent via email to Hyosub Kim at the following email address: hyosub@udel.edu.