COVID 19-Testing Support Openings – Temporary/Part Time

The University of Delaware is looking for customer service focused individuals to help support on campus COVID-19 testing. These roles will be for 20-25 hours a week Monday-Thursday for 5-6 hours per day. These roles will be located at the Patrick T. Harker Interdisciplinary Science & Engineering Laboratory and Clayton Hall.

The roles are temporary and start the end of January and will last until the end of the spring semester. For ensuring successful testing, there needs to be a commitment for consistent attendance. There will be different functions within the testing area and duties may include any of the following.

Responsibilities:

- Set up traffic cones and outside signage to ensure smooth testing flow
- Set up registration tables with funnels and test tubes
- Direct students/staff through the correct entrances and exits of the facility
- Greet students, faculty, and staff, making sure they maintain 6 feet distance while in line and keep their masks on until they are directed to provide a saliva sample
- Confirm that they have not had anything to eat, drink, smoke or chew within the prior 30 minutes of arrival
- Verify their Name, Local Campus Address, & Cell Phone Number
- Scan the Barcode for the Test tube into the system
- Briefly explain how to administer the saliva test
- Help direct individuals to the saliva collection area where they will be greeted by medical personnel
- Label test tubes for next testing event
- Other related duties, as necessary

Qualifications:

- Strong interpersonal and organizational communication skills
- Ability to collaborate and work effectively with others
- Possess initiative to address any questions or concerns that testers may have
- Must be able to input basic information into a computer
- High school diploma/GED

Training will be provided. Business casual attire required. Parking will be included.

Hourly Rate: $13/hour

TO APPLY: please email your resume to wilsonsh@udel.edu

Employment offers will be conditioned upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.

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