

College of Engineering: Digital Production Intern

The University of Delaware College of Engineering communications team works with researchers, students, and other stakeholders to translate research and educational accomplishments into engaging, easily understandable articles, publications, videos, websites and displays.

We seek a digital production intern with web and multimedia skills to assist in various communications projects.

The intern will work 20 hours/week, February through May. This is a paid position.

Requirements: Applicants should be self-starters with strong communication and organizational skills who work well both independently and as part of a team.

Experience in website content management systems, especially WordPress, and some knowledge of HTML are required.

Additional knowledge of science writing, photography, video production, and/or graphic design are helpful.

Duties: Primary duties will be preparing, posting, and optimizing content for the web; resizing images, and maintaining web quality assurance.

Additional responsibilities, depending on the intern's skills and the needs of the office, may include:

- Shooting video and editing in iMovie or Final Cut Pro
- Assisting with social media optimization and reporting
- Taking photos
- Organizing and uploading photos to an image database
- Email communications and list management
- Miscellaneous administrative tasks

Contact: Send cover letter, resume, a list of any relevant course work or digital projects, and two references to Vicky Tosh-Morelli, vickytm@udel.edu. Preference will be given to University of Delaware students.