

Early Learning Center After-School Program Coordinator

The Coordinator will provide leadership and direction to the ELC School Age and Summer Camp programs and act as a floating resource to the school age classroom staff. Responsibilities include: lesson planning, classroom management, recruitment and hiring of staff, parent communication and other administrative duties.

The school age program runs from 3pm to 6 pm daily. Full day care from 7am to 6pm is offered during school vacations and professional development days.

Qualifications:

- Requires a minimum of a high school diploma (or GED) plus TECE 1, or 6 college credits in early childhood education and 6 months experience working with children. BA or BS in early childhood education or elementary education experience working with school age children preferred.
- Delaware First Qualification Certificate preferred
- First Aid/CPR certification is desirable

This position has no University of Delaware benefits. The hours are Monday through Friday between 2:30 p.m. and 6:00 p.m. Full days when Christina School District is closed.

Applicants should apply by submitting a letter of interest, resume, and unofficial transcript to Polly Lung at lung@udel.edu