**Early Learning Center After-School Program Coordinator**

The Coordinator will provide leadership and direction to the ELC School Age and Summer Camp programs and act as a floating resource to the school age classroom staff. Responsibilities include: lesson planning, classroom management, recruitment and hiring of staff, parent communication and other administrative duties.

The school age program runs from 3pm to 6pm daily. Full day care from 7am to 6pm is offered during school vacations and professional development days.

**Qualifications:**

- Requires a minimum of a high school diploma (or GED) plus TECE 1, or 6 college credits in early childhood education and 6 months experience working with children. BA or BS in early childhood education or elementary education experience working with school age children preferred.
- Delaware First Qualification Certificate preferred
- First Aid/CPR certification is desirable

This position has no University of Delaware benefits. The hours are Monday through Friday between 2:30 p.m. and 6:00 p.m. Full days when Christina School District is closed.

Applicants should apply by submitting a letter of interest, resume, and unofficial transcript to Polly Lung at lung@udel.edu