Position Title: ARTC Substitute Teacher  
Department: Delaware Center for Teacher Education (DCTE)

Context:
The Alternative Routes to Teacher Certification (ARTC) Program, located in the Delaware Center for Teacher Education, offers an alternative to the traditional route to teacher certification in Delaware. The ARTC program, created and funded by state legislation in June 1996, provides qualified individuals a pathway to complete certification requirements while they are employed as full-time teachers -- through a state-approved program of professional education course work, intensive, school-based supervision, and mentoring in lieu of student teaching. Under the limited direction of the ARTC Director, the Substitute Teacher will fill in for teacher candidates (ARTC participants), who are currently teaching full-time, for half-days in various schools and districts while the teacher candidate works one-on-one with their coach elsewhere in the building. The Substitute Teacher will need a clear criminal background check, a recent TB test, and a completed/submitted Child Protection Registry form.

Major Responsibilities:
- Follow lesson plans provided by the regular teacher to create a cohesive and consistent learning experience for students
- Manage the classroom effectively to encourage student participation, minimize distractions and maintain a positive learning environment
- Adapt teaching methods to fit the needs of each individual student
- Provide in-class and at-home assignments based on the available lesson plan

Qualifications:
- Bachelor’s degree
- Effective written and oral communication skills
- Strengths in mentoring and working with children
- Special requirement: Valid driver’s license with access to private reliable means of transportation
- Clear criminal background check, TB test, and Child Protection Registry form

To Apply:
This is a part-time, non-benefited miscellaneous wage position. The position runs from September through May, with approximately 0-12 hours per week; schedule is based upon need. Compensation is competitive with local substitute teacher agencies. Please submit a one-page cover letter, resume, and names of three references with email addresses and telephone numbers. In addition, please also submit proof of bachelor’s degree. Send all of these requested documents to Liz Terlecki, ARTC Program Director, at terlecki@udel.edu. The position will be posted until filled. Review of applicants will begin immediately and continue until the position is filled.

Employment offers will be conditioned upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment. The University of Delaware is an Equal Opportunity Employer which encourages applications from Minority Group Members, Women, Individuals with Disabilities, and Veterans. The University’s Notice of Non-Discrimination can be found at http://www.udel.edu/aboutus/legalnotices