COVID 19-Testing Help – Temporary/Part Time

The University of Delaware is looking for customer service focused individuals to help support on campus COVID-19 testing. These roles will be from approximately 830am-2pm from Monday through Thursday from the end of August through November. The number of days per week may be reduced based on testing demand. These roles will be located at the Patrick T. Harker Interdisciplinary Science & Engineering Laboratory and Pencader Hall.

This role requires a commitment for consistent attendance. There will be different functions within the testing area and duties may include any of the following.

Responsibilities:

- Set up traffic cones and outside signage to ensure a smooth testing flow
- Set up registration tables with funnels and test tubes
- Greet students, faculty and staff, making sure they maintain proper safety protocols
- Direct student/staff through the correct entrances and exits of the facility
- Confirm that they have not had anything to eat, drink smoke, or chew within 30 minutes prior to arrival
- Verify their name, local campus address, and cell phone number
- Scan the barcode of the test tube into the system
- Explain how to administer the test
- Direct individuals to the saliva collection area
- Label test tubes for next testing event
- Safely transport the samples in a University owned vehicle from testing centers to lab for testing
- Demonstrate safe and courteous driving behavior
- Collect any bio waste packaging in boxes and organize them for pick up by Environmental Health & Safety
- Restock supplies including PPE (Personal Protective Equipment) for testing sites
- Other related duties, as necessary

Qualifications:

- Strong interpersonal and organizational skills
- Ability to collaborate and work effectively with others
- Possess initiative to address any questions or concerns from testers
- Must be able to input basic information into a computer
- A valid driver's license and clean driving history if transporting samples
- High school diploma/GED

Training and parking will be provided. Business casual attire required.

Hourly Rate: $13/hour

TO APPLY: please email your resume to Karen Montana at kmontana@udel.edu.
Employment offers will be conditional upon successful completion of a criminal background check. A conviction will not necessarily exclude you from employment.

The University of Delaware is an Equal Opportunity Employer which encourages applications from Minority Group Members and Women. The University’s Notice of Non-Discrimination can be found at https://www.udel.edu/home/legal-notices/