The FYS (First Year Seminar) Program seeks a graduate student interested in undergraduate education programs and academic administration. The position provides general support to the University’s FYS Program under the supervision of the FYS Program Manager. The graduate assistant works on a range of issues including peer mentor assistance, course management, student recruitment and website maintenance. Review the FYS website (www.udel.edu/fys) for more information. This position is open to all departments and requires 20 hours per week (to be scheduled Monday-Friday, between the hours of 9:00am and 5:00pm, with occasional evening and weekend event attendance). The graduate assistantship includes a stipend of $24,500 for the full academic year. The position does not cover tuition.

Requirements:

- Strong interpersonal skills and ability to relate to undergraduate students
- Ability to work independently
- Familiarity with Canvas
- Ability to work with faculty and administrators

Preferences:

- Experience in teaching, syllabus design, and classroom management
- Experience working with first-year students and upper-level undergraduate students
- Competency in editing websites (WordPress)

Application must include:

- Resume
- Personal statement reflecting understanding of the FYS program
- Letter of recommendation from a faculty member

The deadline for application is April 26, 2024, at 12:00pm (Noon).

Please submit your application & materials: FYS Graduate Assistant Application

Please arrange to have the faculty letter of recommendation emailed directly to Meghan Biery, FYS Program Manager (mbiery@udel.edu).