

# How to Update your US Addresses in UDSIS – International Students and Scholars

**Remember:** Your UDSIS **Mailing** address must be a **US address**. Your **foreign** address must be always be a **non-US address**.

1. Login to your Student Centers page by navigating from the UD menu. Click on My UD and go into UDSIS



2. On the UD Student Homepage in UDSIS, click the “Personal Information” tile
3. On the left column in Personal Information, click “Addresses”
4. Click the “Mailing Address” section to edit. If you do not have a Mailing Address listed, click “Add Mail Address.”

## Mailing Address

No address defined

[Add Mail Address](#)

5. In the Mailing address form:
  - **Country:** Should Always be “United States”
  - **Address 1:** Put the building/house number and street name (example: 26 E Main Street)
  - **Address 2:** Add the Apt./Dorm Number, if applicable
  - **City, State, and Postal Code:** Required for SEVIS
  - The last row is for COUNTY (e.g. New Castle County) not COUNTRY, please leave it blank.
  - Click the **Green** “Save” Button

Cancel Add Address Save

Type Mailing

\*From08/07/2019Copy From

\*CountryUnited States

\*Address 126 E Main St

Address 2

Address 3

CityNewark

StateDelaware

Postal19716

County

When you are finished, you should see the updated address in your account. Please remember that if you do not follow these instructions, you will not be registered in SEVIS. You can verify your address anytime by following these instructions.

If you move addresses, please remember to update your address within 10 days of moving. If you have any questions, please contact ISSS at [oiss@udel.edu](mailto:oiss@udel.edu).