

University of Delaware
Department of Kinesiology & Applied Physiology
Applied Physiology Program

Report of Dissertation Committee Meeting

Students must meet with their Dissertation Committee at least once every six to eight months. Within one week of each meeting the Committee Chair should complete and circulate this report form to the committee for their signature and then submit it to the Applied Physiology Program Coordinator. The Chair should provide a signed copy of this report to the student and to each Committee member.

Name of Student: _____ Name of Chair: _____

Date of Meeting: _____ Signature of Chair: _____

Signatures (please type each committee member's name under the signature line):

PROGRESS

Courses completed by the student since the last committee meeting:

Courses remaining to be taken by the student:

Briefly review the research accomplishments of the student since the last meeting.

What specific recommendations did the Committee make for future research directions?

What is the timetable for completion of degree requirements by the student?

EVALUATION

Evaluate the student's research performance and development since the last meeting.

Summarize the student's current strengths and weaknesses as they relate to completion of the PhD and research independence. Specifically comment on the student's oral and written communication skills.

If there are any identified weaknesses or deficiencies, what is the plan to address them?

Is there anything about the student's performance, his/her interactions with the advisor/committee or the student's potential for the completing he PhD that should be brought to the attention of the Applied Physiology Program Coordinator?