

**Student Progress Report
PhD with Concentration in Marine Biosciences**

The School of Marine Science and Policy Milestones can be found at the following link
<https://www.udel.edu/content/dam/udelimages/ceoe/documents/grad-policies/SMSP-Milestones.pdf>

Official statement of requirements and policies:
[Program: Marine BioSciences \(PhD\) - University of Delaware - Acalog ACMS™ \(udel.edu\)](http://www.ceoe.udel.edu/academics/for-current-graduate-students)
<http://www.ceoe.udel.edu/academics/for-current-graduate-students>

Step by Step guide to Graduation from the Graduate College
<https://www.udel.edu/academics/colleges/grad/current-students/academic-support/steps-to-graduation/>

Please keep progress report filed with Sharon Wiegner (swiegner@udel.edu)

Student Name: _____

Semester/Year of Matriculation: _____

Advisor at Matriculation: _____

Amendment (use space below to document a change of advisor, new advisor's signature required):

New Advisor: _____ Date of change: _____

Required Courses:

Enter Semester/Year Taken

MAST623 Physiology of Marine Organism (3cr.) _____

MAST634 Marine Molecular Sciences (3cr.) _____

MAST669 Statistics for the Marine Sciences (3cr.) _____

MAST821 Marine Biology/Biochemistry Seminar (1cr.) or equivalent
(must be taken at least one semester during each year of residence
until all other requirements are met. (1 cr each) _____

One Course (minimum 3 credits) Outside of the Program:

This may be one of the specially designed introductory courses or a more advanced introductory course. Introductory courses include

- MAST602 Physical Oceanography (3cr.)
- MAST637 Geological Oceanography (3cr.)
- MAST646 Chemical Oceanography (3cr.)
- MAST660 International and National Ocean Policies (3cr.)

Course#	Course Title	Semester	Credit Hours
_____	_____	_____	_____

Approval by Major Advisor _____ Date _____

Approval by SMSP Graduate Committee Chair _____ Date _____

Additional Graduate Level Coursework

Students will work with they/their advisors to determine what additional coursework must be completed and how many research credits must be.

Course#	Course Title	Semester	Credit Hours
_____	_____	_____	_____

Approval by Major Advisor _____ Date _____

Approval by SMSP Graduate Committee Chair _____ Date _____

Course#	Course Title	Semester	Credit Hours
_____	_____	_____	_____

Approval by Major Advisor _____ Date _____

Approval by SMSP Graduate Committee Chair _____ Date _____

Course#	Course Title	Semester	Credit Hours
_____	_____	_____	_____

Approval by Major Advisor _____ Date _____

Approval by SMSP Graduate Committee Chair _____ Date _____

Course#	Course Title	Semester	Credit Hours
_____	_____	_____	_____

Approval by Major Advisor _____ Date _____

Approval by SMSP Graduate Committee Chair _____ Date _____

Course#	Course Title	Semester	Credit Hours
_____	_____	_____	_____

Approval by Major Advisor _____ Date _____

Approval by SMSP Graduate Committee Chair _____ Date _____

Course#	Course Title	Semester	Credit Hours
_____	_____	_____	_____

Approval by Major Advisor _____ Date _____

Approval by SMSP Graduate Committee Chair _____ Date _____

Doctoral Dissertation

Enter Semester/Year Taken

MAST969 Doctoral Dissertation (1 to 12cr.) 9 credits _____

Advisory Committee

The advisory committee should be formed **before 4th semester**. Committee is 4 to 6 members. Major Advisor must be a core Marine Biosciences faculty member. Half of the committee must be SMSP faculty members (core or joint). Once committee member must be external to SMSP. SMSP encourages members outside the University of Delaware. Work with your Major Advisor to form your committee.

Complete **Dissertation Committee Confirmation** found at dissertation_committee_approval.pdf (udel.edu)

Submit signed form to Graduate College: Date _____

Email signed copy to Sharon Wiegner (swiegner@udel.edu): Date _____

Dissertation Proposal

The Dissertation Proposal should be completed **by the 5th semester**. Get the “Guidelines for Dissertation Proposal” from your Major Advisor. The proposal must be approved by the entire committee. Your Major Advisor signs on behalf of the entire committee. Your Major Advisor may or may not require an oral defense.

Approval by Major Advisor _____ **Date** _____
(on behalf of Advisory Committee)

Qualifying Exam and Recommendation for Candidacy

The PhD Qualifying Exam should be completed **by the 5th semester**. A research proposal is ordinarily required before a student takes the qualifying examination. The exam includes an oral and written part. The exam is prepared and administered by the Advisor in consultation with the Advisory Committee. The Advisor will inform the student 60 days prior to the examination of the areas covered and the format of the exam. The student is informed of success or failure within two weeks of completion. Failure may be of all or part of the written and/or the oral examination. The student is entitled to one re-examination in the event of failure, which must be within six months of the first exam.

After forming your committee, defending your Dissertation Proposal and passing your Qualifying Exam, submit your **Recommendation for Candidacy** form. The form is found at https://www.udel.edu/content/dam/udelImages/grad-college/graduate-college-pdfs/Doctoral_Degree_Recommendation.pdf

Submit signed form to Graduate College: Date _____

Email signed copy of form to Sharon Wiegner (swiegner@udel.edu): Date _____

Dissertation

The Dissertation is due **the 8th semester (due the 10th semester for students admitted to the PhD program without a M.S. degree)**. Get “Guidelines for Dissertation” from your Advisor and see Graduate College guidance at [UD Thesis and Dissertation Manual \(udel.edu\)](#). Dissertation must be defended orally before your Advisory Committee.

Complete the **Certification of Doctoral Defense** found at [certification_doctoral_dissertation.pdf \(udel.edu\)](#).

Submit signed form to Graduate College: Date _____

Email signed copy of form to Sharon Wiegner (swiegner@udel.edu): Date _____

Application for Advanced Degree

You must submit an Application for Advanced Degree. Complete in February for May graduation! Application form is found at [application-for-advanced-degree \(udel.edu\)](#).

Submit signed form to Graduate College: Date _____

Email signed copy to Sharon Wiegner (swiegner@udel.edu): Date _____

Comments/Amendments/Notes

Use this area to document any other amendments or changes to the above study plan. You can use this space to note courses taken beyond the credit hours required, to note leaves you may take (e.g., internships during enrollment), course requirements that may have been waived or other special circumstances that should become part of your record. If you have selected to bypass the MS for the PhD, use this space to note approvals. In all instances, please date your notes and get faculty signatures (see SMSP Graduate Committee Chair for guidance).

DATE

COMMENT/AMENDMENT/NOTE