

**FISCHER GREENHOUSE & PLANT GROWTH FACILITY  
REQUEST FOR SUPPLIES/WORK ORDER FORM**

Name \_\_\_\_\_

Advisor's Signature \_\_\_\_\_  
(Required for student projects)

Department \_\_\_\_\_ Phone \_\_\_\_\_ Email \_\_\_\_\_

Purpose Code/Title to be charged \_\_\_\_\_

Course/Project Title \_\_\_\_\_

Brief Description of Project/Crop \_\_\_\_\_

**MATERIALS:**

Pots \_\_\_\_\_ Size/Type \_\_\_\_\_ Quantity \_\_\_\_\_

Flats \_\_\_\_\_ Size/Type \_\_\_\_\_ Quantity \_\_\_\_\_

Media \_\_\_\_\_

Other \_\_\_\_\_

Labor (Please allow 3 days when requesting greenhouse labor) Describe needs below:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Parts Required	_____	_____
	_____	_____
	_____	_____
	_____	_____

**FOR OFFICE USE ONLY**

Date Received \_\_\_\_\_ Date Work Completed \_\_\_\_\_

Supply Cost \_\_\_\_\_ Labor Cost \_\_\_\_\_ Parts Cost \_\_\_\_\_

Total Charge \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_