##### Name of organization:

##### Total funding requested:

##### Description of services and/or products:

##### Cost of specific services and/or products:

###

### Section B. Project Costs

Please provide the Federal cost the planned nutrition project. Provide a detailed breakdown that includes, at a minimum, the information contained in the following table.

####

|  |  |  |
| --- | --- | --- |
| Expenses | Carry-in from Previous FY | Non-Federal Support (in-kind) |
| Salary/Benefits |  |  |
| Contracts/Sub-Grants/Agreements |  |  |
| Non-Capital Equipment/Supplies |  |  |
| Materials |  |  |
| Travel |  |  |
| Building/Space |  |  |
| Maintenance |  |  |
| Equipment and Other Capital Expenditures |  |  |
| Total Direct Costs |  |  |
| Indirect Costs(Indirect Cost Rate=\_\_\_\_\_) |  |  |
| Total Federal Funds  |  | Leave blank |

###

### Budget narrative:

#### Salary/Benefits:

**Contracts/Sub-Grants/Agreements:** Retain copies of agreements on site.

#### Non-capital equipment/supplies:

#### Materials:

#### Travel:

#### Building space:

#### Maintenance:

#### Equipment and other capital expenditures:

#### Total direct costs:

**Total indirect costs:** Include both a total and the indirect cost rate. Provide assurance that the indirect cost rate is an approved rate as described in Section 3, Financial and Cost Policy.

#### Total federal funds:

### Section C. Travel

Travel expenditures are a variable cost. In order to be considered for funding, the request should provide a direct and clear link to providing quality SNAP-Ed programming for the target audience. Provide the following information for all travel included in your SNAP-Ed budget:

#### In-State Travel

**Travel Purpose:** Justification of need for travel, including how attendance will benefit SNAP-Ed

##### Travel destination (city, town or county or indicate local travel):

##### Number of staff traveling:

##### Cost of travel for this purpose:

#### Total In-State Travel Cost:

#### Out-of-State Travel

**Travel Purpose:** Justification of need for travel, including how attendance will benefit SNAP-Ed

##### Travel destination (city and State):

##### Number of staff traveling:

##### Cost of travel for this purpose:

#### Total Out-of-State Travel Cost:

####