



## DELAWARE 4-H SHOOTING SPORTS VOLUNTEER JOB DESCRIPTION

**POSITION TITLE:** Discipline Instructor (Air Pistol, Archery, Rifle, Shotgun, Muzzleloading, Hunting & Wildlife) – 4-H Shooting Sports Program

**TIME COMMITMENT:** Length of service is one year. Renewable. Three-year Commitment preferred. Program ranges from 8 – 36 hours (preparation time is not included).

**LOCATION:** Serve within the country/area.

**TYPE OF POSITION:** Volunteer key leader; no direct salary.

**SUPERVISION:** Shooting sports coordinator and Extension professional in charge of 4-H (youth) programs.

**GENERAL PURPOSE:** Be responsible for the overall teaching of knowledge and skills related to a specific discipline to 4-H members, ages 8-18.

### **SPECIFIC RESPONSIBILITIES:**

1. Stress shooting safety. Teach the program following the National 4-H curriculum as provided.
2. Coordinate activities with shooting sports coordinator.
3. Coach members on proper shooting techniques.
4. Attend all shooting club meetings and activities.
5. Recruit and train assistant instructors as needed.
6. Inform Coordinator about and help secure needed equipment and facilities.
7. Recruit parents and members.
8. Participate in all additional training programs the local shooting sports committee decided to include (i.e. Hunter Education, Red Cross First Aid, 4-H Leadership).
9. Help plan the yearly program.
10. Actively encourage and support members by working with them individually to review project work and related records.
11. Encourage members to participate in other 4-H events and activities.
12. Publicize 4-H Shooting Sports activities and results.
13. Maintain records on activities or project work.
14. Assist on obtaining, screening, appointing and utilizing project and activity leaders for the club.



15. Communicate regularly with the 4-H Office.
16. Provide transportation for 4-H members to related events and activities.

**QUALIFICATIONS REQUIRED:**

1. Age 21 or older for all disciplines.
2. Ability to work with youth and adults.
3. Have an interest in shooting and some knowledge of shooting techniques.
4. State certification in specific discipline and recertified is required.

**QUALIFICATIONS REQUIRED:**

1. Be familiar with 4-H objectives and philosophy and/or willing to learn about them.
2. Moral standards consistent with the 4-H philosophy.

**SUPPORT TO BE PROVIDED:**

1. 4-H shooting sports instructor training workshop (20 hours minimum).
2. 4-H shooting sports curriculum handbook upon completion of the workshop.
3. Local volunteer training programs.

**AFFIRMATIVE ACTION:** It is the policy of the Delaware Cooperative Extension System that no person shall be subjected to discrimination on the grounds of race, color, sex, disability, age or national origin.

**TRAINING:** 4-H Faculty will provide:

- Leadership training
- Program and resource materials including projects, films and books as available.
- Newsletters to leaders and club members.
- Country-wide activities which are open to all 4-H participants (camp, fair, communication, workshops, etc.)
- Leader manuals for projects.
- Project books for youth.

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