Meeting was called to order by Secretary Marian Harvey at 7:05pm, as President Kim Klair had an unexpected family emergency. The 4-H and American pledges were said by all.

Secretary report was reviewed online and approved. The minutes of each of our meetings will be on the NCC 4-H site. All are encouraged to read the previous meeting notes prior to our monthly meetings.

The treasurer's report was made available. There was no change from last month, which indicated $7318.78 in our savings account and $563.38 in our checking.

A motion to approve the Treasurer’s Report and the Secretary’s Report as presented was made by Richard Melson, seconded by Ann Blackmore. Motion passed.

**Special Guest Speaker: Mr. Doug Crouse, State 4-H Program Leader**
- Doug shared many opportunities for Delaware 4-Hers to attend National Conferences in many areas of STEM focus.
- There are 11 applicants for the 4 delegation positions for National 4-H Conference in March.
- Club Audit Letters will be coming to your mailbox soon. The completed form is due back in the State 4-H office by **March 1**. Use the smart form on the State 4-H website and you can’t go wrong.
- Kent County will hold their annual Basket Auction on Friday March 23 at the Felton Fire Hall. Tickets are $30. Proceeds support the DE 4-H Foundation.
- Please let Doug know of anything that he can do to help support the leaders in your county

**Agent Update:**
- Betsy shared many informational handouts regarding guidelines for 4-H project work, the Demonstration Contest and Day Camp Applications
- Betsy shared information regarding the State 4-H Leader’s Forum, which will be held on Saturday February 3 at the University of Delaware in Townsend Hall.
- The Theme of the Delaware State Fair for 2018 is” Your Summer Destination”
- Participation in the Legislative Day in May has been declining. Suggestions for increasing participation were discussed. A motion was made to provide transportation for a 15 passenger van and pay the $10 fee for any 4-Hers who wants to attend Legislative Day.
  - Motion made by Sarah Berninger;
  - seconded by Ann Blackmore.
  - Motion passed.
- Betsy reminded the leaders that there are many judging training kits for many different project areas available in the NCC 4-H office.
Old Business:
1. National 4-H Congress trip went well. Samantha Murray and Matthew Johnston were the NCC 4-Hers who attended along with Marian Harvey as the volunteer adult chaperone.
2. Ten 4-Hers participated in the Gingerbread House building on December 10. The Jr. Leader support for this event was also well received.
3. The State 4-H Skating Party was held on Dec. 29th and although the check-in procedure was cumbersome, a great time was had by all.
4. There were nine 4-Hers who participated in the Public Speaking Contest. This contest may be moved to February next year. Leaders are asked to strongly encourage their 4-Hers to participate in this event as the skill of public speaking is cornerstone to building leadership skills.
5. The Agri-Science Summit was held on January 12-15. A debriefing of the summit will be forthcoming.
6. The 4-H Exchange Group held a fundraiser at Friendly's in Newark on January 16. It was well attended.
7. Favorite Foods contest was held on January 20. We had 37 participants. Seven adults participated in the adult category. Judging contests offered there were also well received.

New Business:
8. Camp Scholarship applications are due by February 2 to the NCC 4-H office. The scholarship applications can be found on the NCC website.
9. The State 4-H Leader's Forum will be held on Saturday February 3 at the University of Delaware in Townsend Hall.
10. February 3 is also when JoAnn Fabrics is having a service project to support the community. Clubs are asked to help out by participating/supporting from 11am-2pm. JoAnn Fabrics is building a partnership with 4-H much like the paper clover program that Tractor Supply offers. A sheet with all the information was given to each leader.
11. February 3 is also when the NCC 4-H Exchange Group will end an online fundraiser with Tastefully Simple. They will also have a fundraiser at Grottos in Middletown, DE on February 8. Coupons must be presented and not reproduced.
12. February 5 is the deadline for the upcoming Winter Workshops. A sheet of information regarding the many workshops offered was provided to each leader and can be found in the NCC newsletter/blog:
   a. February 10 – Up For the Challenge and Snowman
   b. February 17 – Top Chef and Entomology
   c. February 24 – Cases for Smiles and Build Your Own Terrarium
13. February 16-19 there will be seven 4-Hers and two adults attending the Healthy Living Summit at the National 4-H Conference Center.
Sharing:
- Ann Blackmore shared that there will be Horse Bowl trainings on Saturdays from 1-3pm at the Delaware City Library

Adjournment
- Motion made to adjourn the meeting: Jenny Trumfio
- Seconded: Richard Melson
Meeting adjourned at 7:45pm

Next meeting will be Monday February 26th at 7:00pm in the NCC 4-H Office.

Respectfully Submitted:
Marian Harvey
Secretary, NCC 4-H Leaders Association