

4-H Online 2.0 Family & Volunteer Enrollment Guide

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Enrolling in 4H Online as a NEW Family

Your County Extension office staff can help you find a club, get the forms you need, and begin the enrollment process, whether you do that with a paper form, or online in 4H Online.

- New Castle County Extension Office 302-831-8965
- Kent County Extension Office 302-730-4000
- Sussex County Extension Office 302-856-7303

To enroll in Delaware 4-H Online, you need a computer, internet access, a valid e-mail address and a web browser (Mozilla or Chrome--not Internet Explorer).

Once you have contacted your County Extension office and received guidance on enrollment and clubs, follow the steps below to enroll online.

All 4-H members and volunteers need to complete a family and individual profile for membership. Parent information is gathered through youth enrollment. Profile items change, so it's important that everyone update their information as needed, to include the health form.



Creating a New 4-H Online Account	
 Go to <u>http://v2.4honline.com</u>. Click "Don't have an account?" if you have never enrolled in 4-H before using 4-H Online. NOTE: If you had an account in 4-H Online 1.0, enter the login information for your existing account and skip to <u>Member</u> Enrollment. 	Image: Sign in Don't have an account? Reset password?
 Select your state from the drop-down menu. 	Create Your Account Select Your State
 If there is more than one Institution in your state, select your Institution. 	Create Your Account Select Your State Select an Institution Texas A&M AgriLIFe Extension Prakrie View A&M University
5. Choose your county from the drop- down menu.	Create Your Account Texas A&M AgriLife Extension Select Courry

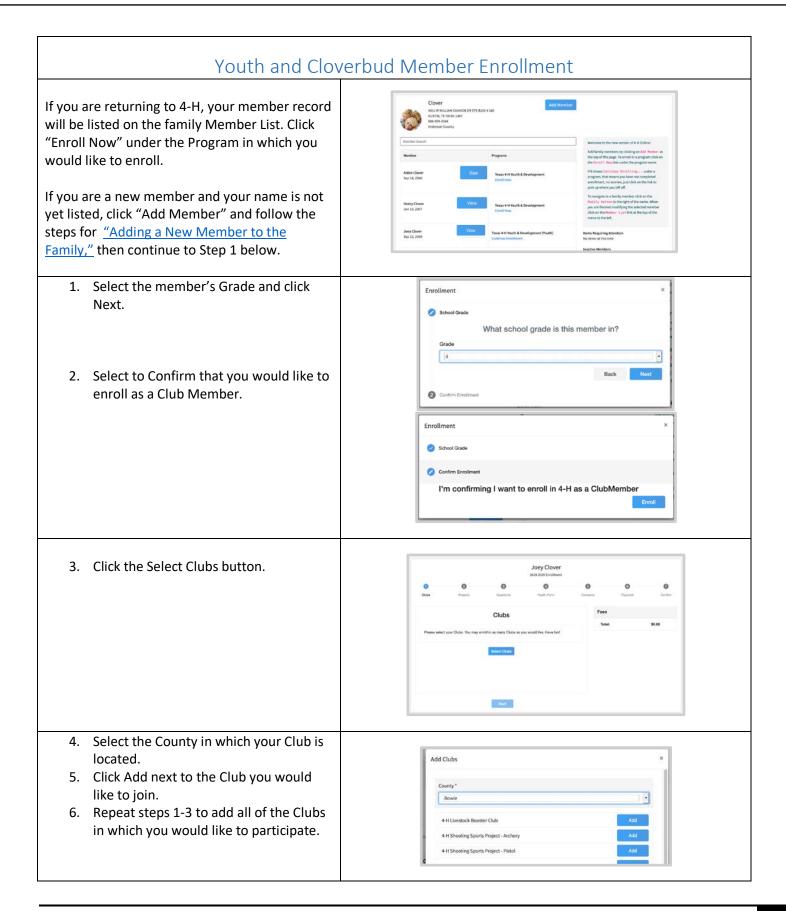


 Complete your family's information. Click the Create Account button. 	Create Your Account Texas A&M AgriLife Extension County Anderson Email doverg4thonline.com Confirm Email doverg4thonline.com Pamily Name Clover Mobile Phone & 886-999-3344 Number famuly 88 699-3344 Number famuly 89 69-3344 Number famuly 88 699-3344 Number famuly 88 699-3344 Number famuly 89 69-3344 Number famuly 89 69-344 Number famuly 89 69-344 Number famuly 89 69-344 Number
 8. Enter your family's address information. 9. Click the Verify button. NOTE: The verification process may require you to select an appropriate USPS format. 	Verify Your Address
10. If you create a new account and an existing account is found, click the Confirm button and continue to Logging in with an Existing 4-H Online Account.	Existing Account X
 If you had an account in 4-H Online version 1.0, go to http://v2.4honline.com. Enter your email address and password. Click Sign-In Continue to Youth and Cloverbud Member Enrollment to re-enroll youth members, to Adult Enrollment to re- enroll Adult members or to Adding New Members to add new Family Members. If you have forgotten your password, click "Reset Password?" to receive an email with a link to set a new password. 	Existing 4-H Online Account Image: Constraint of the set



Adding a Ne	w Member to the Family	
 Enter the member's information. Click the Next button. NOTE: fields marked with a red asterisk (*) are 	Norther Luit Parlie Cred Carlsh More Regimer Marine Add Member Dealth Ordel Carlsh Marine Marine Marine	Claver family ~
required fields and must be completed. NOTE: If your Institution offers enrollment for more than one program, you will have seen an additional step to select your program.	Mada New	
 Complete the "About You" form with the requested information. Click the Next button. 		
 5. Select your method of participation. 6. Click the Finish button. If you have selected that you will be participating as New or Returning Club Member, continue to <u>Youth</u> and Cloverbud Member Enrollment. If you are participating as an Adult Volunteer, continue to the <u>Adult Volunteer Enrollment</u> instructions. 	Add Member	







 If you have enrolled in more than one club, be sure the Primary club is marked correctly. If not, click the Change to Primary button to mark a different Club as your Primary Club. Click the trash can icon to remove a Club from the list. Once all of your Clubs are added, click Next at the bottom of the screen. 	List 3020 references Deter Projects Development Deter Projects Development Primary Club Type County Development Development Development Development Development Development Development Development Development Development Development Development Development Development Development Develop
7. Click Select Projects	Dopy Closer 0 0 0 0 0 For Norm Norm Norm Norm
 Select the Club with which you want your project to be associated. Click the Add button next to the project you want to add to the member's enrollment. Repeat steps 7-9 for each project in which you would like to participate. 	Add Projects × Cube Image: County & H Project Silor Image: County & H Project Silor Image: County & H Project Silor Add Area & Crafts Add Addrescomy Add Beer - Market: Add Dairy Cattle Add Project Silor Add Project Silor Add Dairy Cattle Add Drage Add Project Silor Add Drage Add Drage Add Drage Add Drage Add
NOTE: Some projects may have Consents that are required in order to participate. You will be prompted to enter the required signatures and accept the Consents after you click "Add".	Project Consents * Member Name * · Parent / Guardian Name * · Consent 6 · Test # · Member Name * · Parent / Guardian Name * · Parent / Guardian Name * · Parent / Guardian Name * · @ Dnagree · @ Dnagree ·



 11. Click the trash can icon to remove any projects. 12. Click the Next button once all the member's projects have been added. 	Joey Clover 2015 2010 continuent O O O O Cuter Prepent Outer Descritor Prepent Cuter Prepent Outer Descritor Descritor Descritor Aris Scritor Beard Courty 641 Beard Courty 641 Beard Courty 641 Biology Clover Biology Clover Biology Clover Beard Courty 641 Biology Clover Biology Clover Biology Clover Biology Clover Beard Prepents Biology Clover Biology Clover Biology Clover Biology Clover
 13. Click "Show Questions" 14. Complete the enrollment questions. Some of the questions will be completed for you based on what you entered when you created your record. NOTE: Any questions with a red asterisk (*) are required. 	Source Description Non Non Non Non Non Non Non Non Non Outstictors Pres Non Non Non Non Non Non Non Non Non Non
Click the Next button at the bottom of the screen when you are finished.	Back Next
 15. Complete the Health form fields and Consents. 16. Click the Next button at the bottom of the screen when you are done. 	Jocy Clover Bit Statisticitumer Doc Neutron Neutron
 17. Complete any Consents your Institution requires. 18. Click the Next button at the bottom of the page when you are finished. 	Joey Clover ESIS Stationard Data Pagent Data Pagent Color of ColorSoft Tail Main the Rule at House! Marchar Market Marchar Market Provide Tail Main the Rule at House! Marchar Market Provide Marchar Market Provide Marchar Market Marchar Market



If no fees are due, click the Next button and skip to step 19.	2019 2000 Envoltment C.t.as Projects Cantors Consents Payment Control No Payment Necessary, all set! Back None
 19. Review the enrollment information. 20. Once you have verified that the clubs and projects are listed correctly, click the Submit button. Congratulations, your enrollment is 	Selected Clubs St0.00 Fammers Forbunk, Charles - Primary Total: Selected Projects St0.00 CLOVERS (Ages 5-7:) - Fammers Forbune St0.00 Back Bulants
complete!	
your enrollment has been approved. You may view	Ilment has been submitted. You will receive another email when the enrollment status on the Member List.



Adult V	olunteer Enrollment
If you are returning to 4-H, your Volunteer record the Program in which you would like to enroll.	will be listed on the family Member List. Click "Enroll Now" under
	yet listed, click "Add Member" and follow the steps for <u>"Adding a</u> Family," then continue to Step 1 below.
 Click Select Volunteer Types to indicate how you are planning to participate in the program throughout the year 	Anna Clover 2019-2020 Enrollment Regimmente
the program throughout the year. At least one Volunteer Type is required during the enrollment process. You may add additional Volunteer Types later, if needed.	Type Title Bellect Volunteer Types Title Fees Inst
2. Select a Volunteer Type	Add Volunteer Type Activity Volunteer Club Volunteer Project Volunteer Chaperone Coach Committee Member
3. Click Add next to your Volunteer Type Role.	Add Volunteer Type × Volunteer Type Club Volunteer •
NOTE: If you are a Project Leader for a specific Club, you will need to select a Club Volunteer Type and a Project Volunteer Type.	Club Lasder Add Other Club Volumeer Add Done
Some Volunteer Types require additional Consent forms. If additional Consent is required, you will be prompted to sign the Consent before the Volunteer Type will be added to your Record.	Follow the Rules Consent Will you Solow the rules? Member Name * Anna Clover Ne Ne



4. Repeat steps 1-4 for each Volunteer	Anna Clover 2012 2020 Evaluated
type that you would like to participate	Registerin
as.	O O O O O O O O O O O O O O O O O
5. Click the small trash can icon to remove	Type Tile Fees
any Volunteer Types.	Club Vourtieer E Total: \$0.00
6. Click Next.	Project Valuration Project Laader
	Bolect Volunteer Types
7. If you have selected a Club Volunteer	Anna Clover
Type, click "Select Clubs" to choose the	2019-2020 Envillment Augumetern
Clubs with which you would like to	0 0 0 0 0 0 0
Volunteer.	Wourter Type Oude Projects Questions Hauth Form Conserts Payment Confern
	Primary Club Type County Fees
NOTE: If you did not select a Club Volunteer	Select Clubs 50.00
	Back Next
Type, you will not see this screen.	
8. Select the County, Club and Volunteer	Add Clubs
type that corresponds with the Club in	County*
which you would like to participate.	Bowie
9. Click Add next to the Club.	Volunteer Type *
	Club Leader •
10. Repeat steps 8-10 for each Club in	4-H Livestock Booster Club Add
which you would like to participate.	A H Shoeting Sports Project - Archery Add
	4-H Shooting Sports Project - Prists Add
	4 H Shoeting Sports Project: Shife 4 H Shoeting Sports Project: Shife 4 H Shoeting Sports Project: Shifes 4 H Shoeting Sports Project: Shifes
	4-H Support Foundation Add
	4-H Weterinary Science Project.
	Bowle County 4-H Add
	Bowle County Honse Club Add
	Cost of Male 4 in Case
11. If you have selected to participate as a	Anna Clover
Project leader, you will be prompted to	Registration
select a Project. Click Select Projects.	0 0 0 0 0 0 0
	ververe yar cute maates cuetors Haati fore Consets Payment Curdon
NOTE: If you did not select a Project Volunteer	Projects Fees
Type, you will not see this screen.	
יארכ, אסמ שווי ווסג שבב נווש שנובבוו.	Seart Pajara
	Ref. Text



 Select Club if you are a project leader for a specific Club, and select the Club. Then select the Project Volunteer Type that best describes your involvement. If you are a Project Volunteer for the entire County associated with your Family Profile, select County. Click Add next to the Project that you will be working with. 	Add Volunteer Projects × Club project volunteer or County wide project volunteer • • Club • Club * • • ## Rabbit Club • Volunteer Type * • Project Iseder • Project Iseder • ***Acres of Adventures 1 Add •***Acres of Adventures 2 Add ••• To project Iseder •
Some projects require additional Consents in order to participate. If an additional Consent is needed, you will be prompted to enter your signature and acceptance before the Project will be added to your record.	Member Name * Area Constant Decline Accept
 15. Click Show Questions. 16. Complete the Questions section. 17. When you are finished, click the Next button. NOTE: Any questions with a red asterisk (*) are required. 	O O O O O Version flow Casts Pagests Same from Counting Counting Cuestions Casts Pagests Same from Counting Counting Same from Sumage for Connergapitial Same from Same from Same from Same from Same from Counting Counting Counting Same from Same from
 18. If your Institution requires a Health Form, complete the Health Information and Consent. 19. Click the Next button at the bottom of the page. 	Outer Outer Outer Outer Outer Vectors: Type: Outer Page: Outer Outer Aspin Insect Bings Fees Total 50.00 Aspin Insect Bings Total 50.00 Particle Insect Bings Total 50.00 Particle Insect Bings Total 50.00 Particle Insect Bings Insect Bings Insect Bings Insect Bings Insect Bings Insect Bings Insect Bings Bar
20. Complete the Consents required for your Institution.21. Click Next at the bottom of the page.	



