



UNIVERSITY OF DELAWARE

CAREER CENTER

SCHEDULING AN APPOINTMENT ON HANDSHAKE:

- Log into Handshake using your UD username and password.
- Click "Career Center" located on the homepage.
- Click the "Appointments" tab.
- Click "Schedule a New Appointment."
- Under "Choose a Category" select the appointment path that interests you OR select "Immediate Need/Other."
- Under "Appointment Type" select the most relevant option to you.
- Select the desired appointment date and time.
- Select from the available "Appointment Medium" options. Share the purpose of the appointment and provide your phone number.
- Review and verify appointment details.
- Click on the green "Request" box. You will receive an appointment confirmation email.

YOU ARE ALL SET FOR YOUR APPOINTMENT. SEE YOU THEN!