

FACULTY SENATE COMMITTEE ON STUDENT AND FACULTY HONORS  
September 27, 2002

**MINUTES**

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1:00-2:00

Members Present: Kenneth Campbell, Robert Davis, Linda Gottfredson (chair), Karren Helsel-Spry, Victor Kaliakin, Katharine Kerrane, and Claudio Spiguel

- I. Selection of the secretary. It was agreed that the job of secretary (taking minutes) would rotate among the committee members.
- II. Chair's report: The chair reviewed tasks carried out since the committee's last meeting: thank you letter sent to Joy Lynam, phone call to several chairs about confusions in last year's Alison nominations, and the on-going search for student members for the committee. All members were encouraged to refer potential candidates for the graduate student slot to Chair Gottfredson.
- III. Subcommittees: The committee then broke into its two subcommittees, one on the Honors Day booklet and one on the committee's databases and proposed website. After discussion of its proposed activities, as outlined in the [agenda](#), each subcommittee set times and tasks for its work prior to the meeting of the whole committee on October 25.
- IV. Adjournment: The meeting adjourned at 2:00.

Respectfully submitted,  
Linda Gottfredson.