

Faculty Senate Committee on Student and Faculty Honors
February 17, 2006
Minutes

130 Hulihan Hall

8:30 a.m. to 10:00 a.m.

Committee members present: Katherine Kerrane, Bob Davis, Michelle Provost-Craig, Rhonda Aull Hyde, Linda Gottfredson (advisor), Mohsen Badiey, Zachary Schafer, Diane Wright, Dennis Mertz, Tom Isherwood, Aparna Bagdi, Philip Flynn

1. Mohsen called the meeting to order at 8:30 a.m. and reviewed the agenda.
2. Minutes of the prior meeting were approved.
3. Linda Gottfredson conducted a walkthrough of the Committee website as an introduction for new members and a review for returning members.
4. The upcoming meeting to review the excellence awards was discussed. Mohsen pointed out that this was a major responsibility for the Committee. We discussed aspects of the secure website including templates, archives, etc.
5. Possible improvements to the website were discussed such as an additional menu to the left for committee members.
6. Linda Gottfredson announced the schedule for posting the excellence nominations to the secure website by March 3rd. The award reviews will be conducted by teams of committee members. The awards will be assigned to the teams based on the alphabet.
7. Improvements to the nomination form were discussed such as:
 - a. Change the word “solicited” on the form
 - b. Reword the criteria for the teaching award which states “knowledgeable” in the subject matter
 - c. It was agreed that the form would be reviewed prior to the nomination process next year.
8. The importance of maintaining confidentiality regarding the nominations and other work of the Committee was stressed.
9. An increase in the Teaching Assistant Award to \$1500 was discussed and Bob Davis will try to get the increase approved.
10. Mohsen and Linda met with the Faculty Senate regarding resources for maintaining our website. The Committee discussed the possibility of a permanent line for this resource. It was noted that we need someone a couple of hours a week for this work and that the person would need adequate training.
11. Kate Webster from User Services is investigating an e-mail problem which may be preventing some students from receiving e-mails regarding the nomination deadlines for the excellence awards.
12. Various ways of reaching the students to increase the number of nominations were suggested such as postings to the “Review” and UDaily. It was also suggested that we ask key members of the University to send e-mails to the students (Deans, Leaders of Student Organizations, Leaders in Residence Life, Fraternities, Sororities, etc.).

13. The recurring request from the Allison Society to have a role in the selection of the Allison Award recipient was discussed. Gerard Mangone and a group from the Allison Society would like one of their members to be on the Faculty Senate Committee on Student and Faculty Honors. We agreed that anyone who joined the Committee should share in all of the responsibilities of the Committee. It was decided that we would go to the Faculty Senate with a recommendation. We will write a letter based on our response from last year. We will send the letter to the Executive Committee of the Senate and copy Gerard Mangone.

Meeting adjourned at 10 a.m.

Minutes prepared by Diane Wright