

FACULTY SENATE COMMITTEE ON STUDENT AND FACULTY HONORS
February 11, 2005
MINUTES

130 Hullihen Hall

8:30am - 10:00am

Committee Members Present: Mohsen Badiey (chair), Bob Davis, Philip Flynn, Linda Gottfredson (ex-chair and committee advisor), Rhonda Hyde, Katharine Kerrane, Alicia Oman and Diane Wright.

1. The meeting began at 8:40 with Rhonda Hyde selected to record minutes of the meeting.
2. Katharine Kerrane requested that the minutes of the January 14 meeting be amended to indicate that she was to provide information about updating letters sent to students in the College of Arts and Sciences who receive awards.
3. *Alison Award*
Invitations for Alison Award nominations were sent to all deans and chairs. The updated change regarding the requirement for national/international letters was included in the invitation. Linda Gottfredson has submitted a letter to the chair of the Chairs' Caucus requesting that an announcement be made to urge chairs to submit nominations. Linda and Mohsen will meet with Gerard Mangone, the secretary of the Alison Society, to ensure that members of the Alison Society feel included in and are free to provide suggestions for our selection process. When dossiers arrive to the Committee, we will have sufficient time to request additional information from deans who submit incomplete dossiers.
4. *Website and Database*
Mohsen and Linda have been meeting with Cindy Csai about updating the website and the more fully automating the database.
5. *Eligibility of ROTC faculty for Excellence Awards*
Phil reported that the Provost indicated "eligibility should include all full-time faculty holding academic rank in a University academic department, school or program". The Provost also wrote that "Army and AF ROTC are approved programs, and at least some of those teaching in the programs (the directors of the programs) have full-time status and hold academic rank. For this purpose we don't consider contract conditions, such as temporary or continuing, tenure-track or non-tenure track. Faculty members in all those contract categories have received Excellence in Teaching Awards."
6. *General Information about Excellence Awards*
Currently, 278 Teaching nominations and 24 Advising nominations have been submitted. Linda Gottfredson expressed concern that nominations are not forthcoming from alumni. She suggested that Bob Davis discuss publicity opportunities with the alumni office. One possibility is to post a second notice on UDaily for alumni. Another is to post one on UDaily for parents. **Committee members must screen nominations prior to the March 11 meeting.** Committee members will work in pairs to review about 20% of the total nominations. At the March 11 meeting, each pair of committee members will identify finalists from their list of nominations. Committee members must also disclose any weak or strong conflicts of interest at the March 11 meeting. All nomination information can be viewed on the secure portion of the website.
7. *Student Award Letters*
The letters sent to student awards recipients in the College of Arts and Sciences contain relevant information about receiving the award. A similar letter is also sent to the recipient's parents. Bob Davis suggested that the letter also include the origin or purpose of the award. He will contact other colleges to obtain information about the origin or purpose of awards.
8. *Proposed Awards to be Administered by the Committee*

Linda Gottfredson indicated that two awards might be brought for administration and/or development by our committee: (1) a Public Service Award and (2) a Senate Service Award. Discussion ensued regarding the suitability of our Committee administering these awards. Several members felt the Public Service Award should not administered by our committee due to the candidate pool being primarily drawn from one College, namely CHEP. Several members also felt that a Senate Service Award was not an appropriate award to be administered by our Committee.

9. *Marshall Scholarship*

Kathleen Kerrane will write a brief description of the Marshall Scholarship for Committee review at the next meeting.

The meeting adjourned at 9:50am.

Minutes Submitted 2/14/2005 -- Rhonda Hyde