



Transfer Credit Evaluation Form

Directions: To ensure transferability and to receive course credit from an accredited institution, you must first complete this form and see your Assistant Dean for approval. Only courses in which you earn a “C” or better may be transferred. After completing courses, it is the student’s responsibility to request an OFFICIAL transcript be sent to: *University of Delaware Transfer Credit, University Visitors Center, 210 South College Avenue, Newark, DE 19716.* **There is a \$75 processing fee for this form unless this is a re-evaluation of previously posted credit.**

Student Name _____

(Last, First)

UDID Number

Classification: FR SO JR SR Major: _____
(circle one)

Name of Institution: _____

Date(s) of Attendance: _____ Campus location (City, State): _____

Study Abroad signature:

 See Center for International Studies. Signature is for record-keeping only and does not indicate approval of any study-abroad provider or guarantee transferability of courses.

Courses to be evaluated

University of Delaware equivalents

Course Number	Course Title	Credits	Course Number	Course Title	Credits	Department Approval	In UD Matrix

Assistant Dean’s Signature _____ Date: _____

Accreditation: _____

Upon completion of this form, return it to the University Transfer Center in the University Visitors Center.



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The Undergraduate Catalog outlines in detail the University's official policy on accepting transfer work from other institutions. It is the student's responsibility to review this information prior to taking courses at another institution.

The University of Delaware accepts baccalaureate credits from institutions that are fully accredited by an appropriate regional accrediting association. Credits for college-level courses must be completed with a grade of "C" (2.0) or higher and be applicable to a degree program offered by the University. Accepted credit may be counted toward the degree total, but the grade is **not** included in the UD grade point average. Courses taken for quarter-hour credit will be converted to semester-hour credit.

To receive a University of Delaware bachelor's degree, admitted students must complete a minimum of 90 of the first 100 *or* 30 of the last 36 credits, full- or part-time, at the University of Delaware. To earn an associates degree, at least 31 of the required 60 credits must be earned at the University of Delaware. Candidates for both the baccalaureate and the associate degrees must achieve at least a 2.0 grade point index for work taken at the University.

I have read the information listed on both sides of this form and understand my responsibilities with regard to transferring course credit to the University of Delaware.

**Student's
signature:** _____

Date: _____