

Faculty: Accessing & Printing the Degree Progress Report

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Accessing the Degree Progress Report



One time Browser setup (if you haven't completed this already):

Internet Explorer: <http://www.udel.edu/itwebdev/help/ietips.html>

Firefox: See <http://www.udel.edu/it/help/popups.html>

- Go to UD Home page and highlight "My UD" in the upper right hand corner. Then click on "UDSIS-Staff."

UD Central Authentication Service

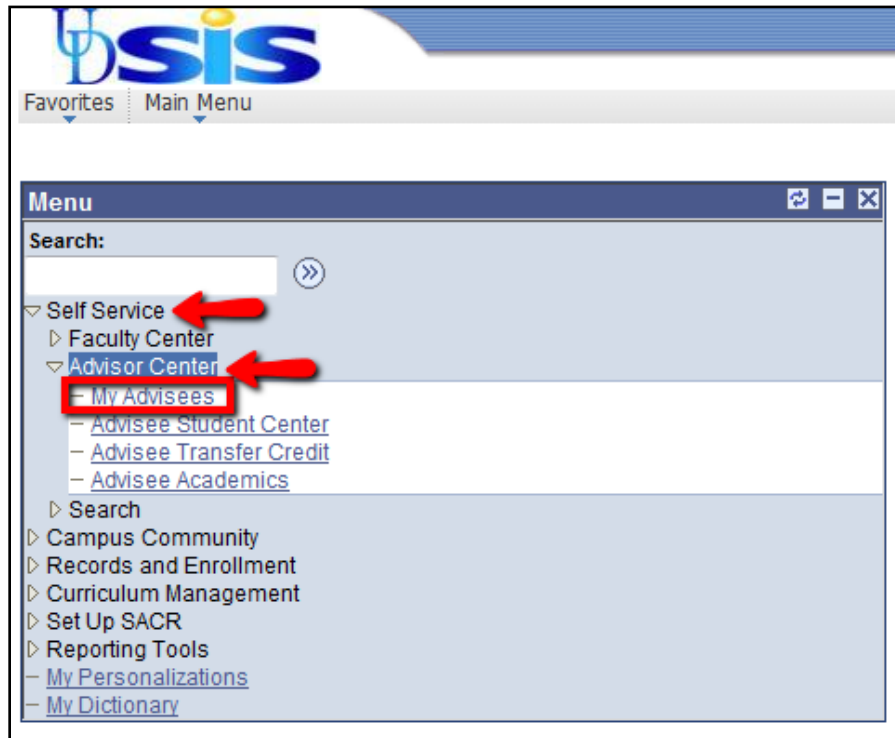
To protect your personal information, be sure to log off and close your web browser when you are done accessing services that require authentication.

Log in to access secure data.

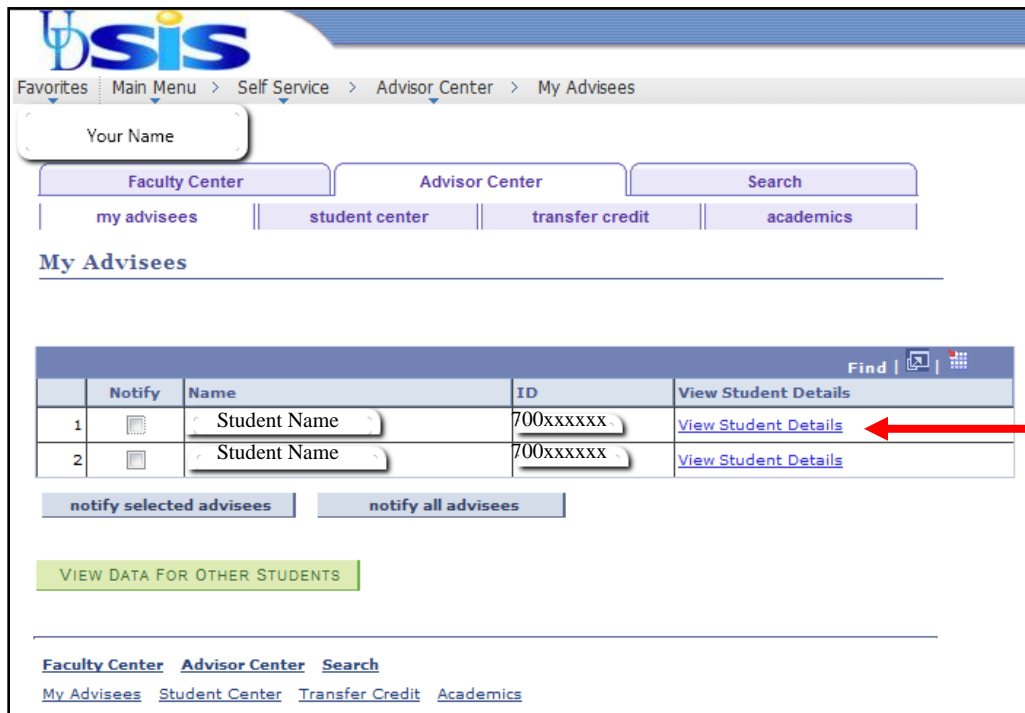
UDelNet ID: (username)	smith	UD ID:	<input type="text"/>
Password:	XXXXXXXX	PIN:	<input type="text"/>
Change your password Need help?		Change your PIN Students, Alumni, Applicants reset PIN Need help?	
<input type="button" value="Submit form"/> <input type="button" value="Reset"/>		<input type="button" value="Submit form"/> <input type="button" value="Reset"/>	

NOTE: Some systems may not be available between approximately 1:00 a.m. and 1:30 a.m. Monday - Saturday and between 4:30 a.m. and 5:00 a.m. on Sundays due to system maintenance.

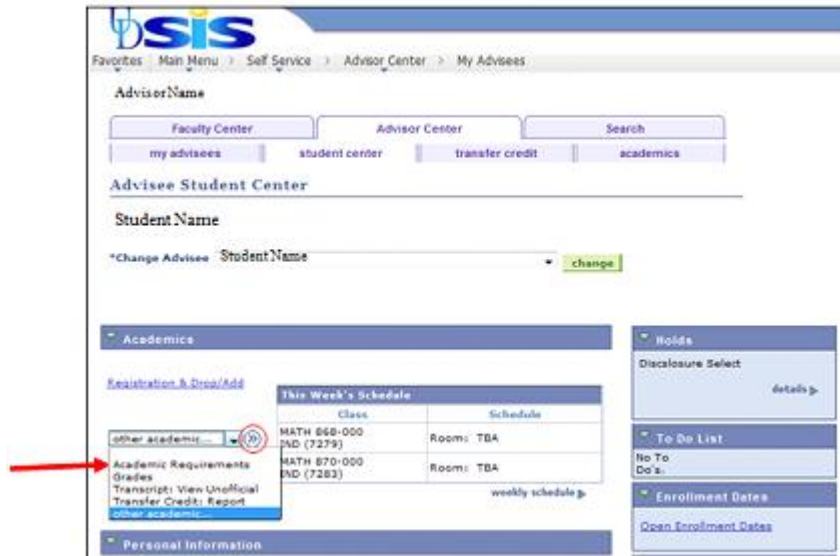
- Enter **UDelNet ID** and **password** or **UD ID** and **PIN**.



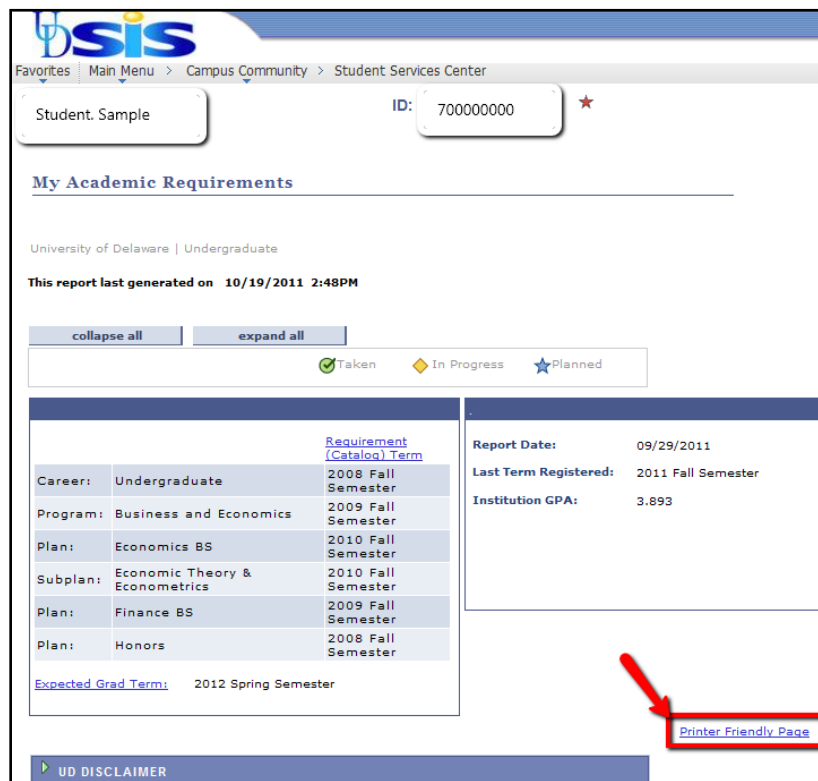
- Select **Self Service**, **Advisor Center**, and then **My Advisees** (menus may vary).



- Click on **View Student Details** next to the name and ID of the student for whom you want to see a degree progress report.



- Select **Academic Requirements** and click the button to the right. This will bring you to the online version of the degree progress report:



- To view the PDF version and to print a copy of the report, click the "Printer Friendly Page" link.

- See document on [Reading the Degree Progress Report](#) for further information.

Printing the Degree Progress Report

To print the report from the PDF view (Printer Friendly Page), point your cursor at the bottom middle of the screen. A box should appear with options. Click the icon that looks like a printer and the Print Options screen should appear. Alternately, you can click the File button on your internet browser and select Print.

Sample Student - 700000000
 Degree Progress as of 09/29/2011

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Program	Requirement Term	Term	Subject	Nbr	Course Title	Grd	Units	Type
Undergraduate Career	2008 Fall Semester	2008 Fall	ENGL	110	CRITICAL READING & WRITING	A	3.00	EN
Business and Economics Program	2009 Fall Semester	MULTICULTURAL REQUIREMENT Satisfied: Complete 3 credits of an approved multicultural course. (R8L10) (88F-current)						
Finance BS Major	2009 Fall Semester	2009 Spr	ECON	385	WOMEN AND THE ECONOMY	A-	3.00	EN
Economics BS Major	2009 Fall Semester	FIRST YEAR EXPERIENCE Satisfied: Complete 1 course of an approved First Year Experience. Students transferring to UD after completing at least 1 semester (12 credits) at another college and Honors Program students are exempt. (R1173L10) (05F-current)						
Economic Theory & Econometrics Concentration	2009 Fall Semester	2008 Fall	UNIV	100	HONORS FIRST YEAR EXPERIENCE	P	0.00	EN
Honors Course of Study	2009 Fall Semester	DISCOVERY LEARNING EXPERIENCE Satisfied: Complete 3 credits of approved Discovery Learning Experience(s) with a passing letter grade, or a "P" grade for courses graded pass/fail only. (R1291L10) (07F-current) - Units: 3.00 required, 3.00 used						
		2009 Spr	UNIV	364	EXPERIENTIAL INTERNSHIP	A	3.00	EN
UD DISCLAIMER This evaluation is provided for advisement. It is not an official record. Please report any discrepancies or questions to your Academic Advisor. Consult your Academic Advisor and/or Assistant Dean to verify that all requirements have been met. (G4545)		BE GROUP REQUIREMENTS Overall Requirement Not Satisfied: LERNER COLLEGE OF BUSINESS & ECONOMICS GROUP REQUIREMENTS (G37) (08F-10F)						
UNIVERSITY REQUIREMENTS (06F-09F) Satisfied: UNIVERSITY REQUIREMENTS (G2835) (06F-09F)		BE GROUP A Satisfied: HUMANITIES REQUIREMENTS FOR FINANCE, MANAGEMENT, MARKETING & OPERATIONS MANAGEMENT MAJORS (90F-10F) (R88)						
MIN 120 TOTAL CR Satisfied: MINIMUM OF 120 TOTAL CREDITS REQUIRED (R3L10) - Units: 120.00 required, 148.00 used		Group A Humanities Satisfied: Complete 6 credits from ARTH, HIST, ENGL (except composition courses), PHIL, MUSC (except choral/instrumental participation organizations), THEA, CMLT & foreign languages lit. (R88L200)						
MIN 121 TOTAL CR Satisfied: MINIMUM OF 121 TOTAL CREDITS REQUIRED (R3L20) - Units: 121.00 required, 148.00 used		2008 Fall	HIST	206	UNITED STATES HISTORY	CR	3.00	TE
2.00 MINIMUM GPA REQUIRED Satisfied: 2.00 MINIMUM GPA REQUIRED (R3L120) - GPA: 2.000 required, 3.893 completed		2008 Fall	PHIL	102	INTRODUCTION TO PHILOSOPHY	A-	3.00	EN
ENGL 110 Satisfied: Complete ENGL 110 with a grade of C- or better. (R7L10) (90F-current)		Foreign Language Satisfied: Complete 6 credits of foreign language grammar courses. (R88L210)						