Position: Public Safety Aide

Supervisor: Master Police Officer Carolyn Lund, 302-831-0383, Carolyn.Lund@udel.edu@udel.edu

Public Safety Aides are part-time employees who work closely with the Police and Security Divisions of the Department of Public Safety. They patrol campus, provide safety escorts, secure buildings, monitor security cameras, dispatch in the 911 Communications Center, and provide event security, among other assignments. There are a variety of assignments available throughout the day and night but many of the assignments have late night hours that end after midnight. All new hires can expect at least one permanent shift on a Friday or Saturday night.

Base rate of pay is $9.50 or $10.50 per hour depending on the assignment. Applicants must be available to work nights and weekends. Public Safety Aide applications are accepted throughout the calendar year however most applicants are not considered for hire until the end of each Fall semester and Summer Sessions.

*Please note that Public Safety Aides are not Parking Enforcement Officers. Applicants who are interested in a position writing parking tickets or working in the garages should contact Parking Services for more information.*

**All applicants will be subjected to a background check prior to hiring. A background check includes driving and criminal history, employment references, and character references. You may be required to submit to fingerprinting for clearance to work in some departmental jobs.**

**Directions:** Complete and return to CPL Besaw at above address. If possible, please type entries.

Full Name: Date of Birth: Gender: M F

Permanent Address:Permanent Phone:

Local Phone:

Local Address:Cell Phone:

Email address:

United States Citizen: **Yes No** If non-US citizen, Visa Type:**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Valid Driver’s License: **Yes No** DL State:DL Number:**\_\_\_\_\_\_\_\_\_\_\_\_\_**

 **Circle Yes or No.** If you answer yes to any of the first three questions, provide details on a separate sheet. A conviction or judgment does not necessarily mean disqualification.

1. Have you ever been involved in a traffic accident? **Yes No**
2. Have you ever been arrested for a criminal offense? **Yes No**
3. Have you ever been referred to the Office of Student Conduct? **Yes No**
4. Have you ever consumed, possessed, or sold illegal drugs or controlled substances? **Yes No**
5. Have you ever consumed prescription drugs that were not prescribed to you? **Yes No**
6. Do you have any other employment obligations? **Yes No**
7. May we contact your current employer? **Yes No**
8. Are you now or have you ever been employed by the University of Delaware? **Yes No**If yes, what department and dates? \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_
9. Will you continue to work for that department if hired? **Yes No**
10. Do you have any past or present military service or obligations? **Yes No**

(If yes, include DD Form 214)

**Education:** List current and previous high schools, trade schools, and colleges. Use separate sheet if needed.

1. Institution name: Dates attended:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Concentration:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address/Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Institution name: Dates attended:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Concentration:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address/Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Character References:** List three references that are NOT previous employers or relatives.

1. Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Relation:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**Employment History:** List all previous employers starting with the most recent. **Use separate sheet if needed.**

1. Name of Company: Dates Employed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe Duties: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for leaving:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

1. Name of Company: Dates Employed:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Address:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Supervisor’s name:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Phone: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Describe Duties:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Reason for leaving:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Give additional information about your skills, qualifications, or any other information that may be useful

to know when evaluating your application. Use separate sheet if needed.

In 100 words or less, explain why you want to work for the Department of Public Safety:

**Statement of Understanding:**

By initialing below, I hereby certify that the answers given in this statement are full and true to the best of my knowledge and belief. I understand that any false information, omissions, or misrepresentations of facts called for in this application may be cause for rejection of my application or dismissal at any time during my employment. \_\_\_\_\_\_

**Information Release:**

By initialing below, I do hereby authorize the release of all information requested by the University Of Delaware Department Of Public Safety pertaining to their background investigation for a part-time position. This includes any record of criminal or traffic arrests. \_\_\_\_\_

Signature: Date: