Invention & Commercialization Review Process

1. **Invention Disclosure**
   - Download invention disclosure form at: http://www.udel.edu/oeip/techtransfer/invention-disclosure.html

2. **Invention Disclosure**
   - Complete invention disclosure form including all signatures.

3. **Invention Disclosure**
   - Technology Transfer Center receives documents from inventors.

4. **Assessment**
   - UD tracking number is assigned and acknowledgments are sent via email.

5. **Assessment**
   - Inventors are invited to attend the first available IP meeting (held weekly) to discuss the invention with the IP committee members.

6. **Assessment**
   - IP Committee reviews invention in light of its (1) legal protectability (usually patentability), (2) commercial viability, and (3) stage of development.

7. **Assessment**
   - Committee makes decision to pursue or abandon the case and communicates their decision to the inventors in the days following the meeting.

8. **IP Protection**
   - If the Committee decides to pursue the case, a Case Manager is assigned and legal protection is filed. For patents, legal protection is usually in the form of a provisional patent application that is filed in-house.

9. **Marketing**
   - Case Manager determines commercialization strategy and works with the inventors to market/showcase the technology to seek licensing partners with established companies or start-ups.

10. **Marketing**
    - In the case of a provisional application the IP Committee makes a decision approximately nine months from the filing date as to whether to convert to a regular utility patent and/or PCT application. If the decision is to abandon, the invention is usually assigned back to the granting agency or inventors.

11. **Licensing**
    - Case Manager continues to seek licensee for the invention with assistance from the inventors. IP Committee continually reviews the commercial potential and decides whether continued support towards its legal protection is warranted.

12. **Licensing**
    - In the event that a licensee expressed interest to commercialize the technology, Case Manager coordinates with the inventor and IP Committee, and establishes a license agreement with the company.