

Unofficial Transcript Evaluation Request

University of Delaware, Division of Professional and Continuing Studies



Your contact information	
Name (last, first, middle initial) [] Mr. [] Ms. [] Dr.	
Maiden name (and/or any other names by which you have been known, if applicable)	
E-mail address	
Address	
City/State/Zip	
Home telephone	Cell phone

Please indicate the distance learning degree program you wish to enter:	
[] Associate in Arts Online (AA Online)	[] RN-to-BSN program
[] Hotel, Restaurant and Institutional Management (HRIM)	[] RN-to-MSN program

Have you previously taken credit courses at the University of Delaware?
[] YES [] NO

Please list all other colleges or universities where you have previously completed coursework.		
Name of institution. <i>Please enclose transcripts from all schools attended, or indicate if they will be sent under separate cover.</i>	Transcript enclosed?	Transcript sent under separate cover?

Have you completed post-secondary coursework in another country?
[] No.
[] Yes. Official credential evaluation is attached.
[] Yes. I have requested official credential evaluation, which will be sent under separate cover.
The University of Delaware requires all admissions applicants with foreign academic credentials to have them evaluated and translated into English. Please refer to www.udel.edu/admissions/for/international.html for complete details and approved foreign credential services.

Mail or fax your completed form, including transcripts	
<p>Mailing address: ACCESS Center, ATTN: Counselor 850 Library Avenue, Suite 200 Division of Professional and Continuing Studies University of Delaware Newark, DE 19711</p> <p>Fax number: 302/831-2789 Attention: Counselor</p>	<p>After all transcripts have been received, an unofficial evaluation of transfer credit will be completed within approximately two weeks (allow additional time during peak registration periods). Results will be mailed to the address you provided on this form. An in-person or telephone appointment may be arranged to discuss the unofficial evaluation results by calling 302/831-2741 (local) or 1-800-597-1444 (long distance, daytime only).</p> <p>Questions about this form? Contact the ACCESS Center at 302/831-2741 (local) or 1-800-597-1444 (long distance, daytime only), or write to access-advise@udel.edu.</p> <p style="text-align: right;">N / Revised 3/5/10</p>