



## New Student Housing Application Preference Guide

### Applying for On-Campus Housing

You may submit your application for on-campus housing, pay your housing deposit, and submit your housing and dining information directly through the My Blue Hen Home website. You will be able to change your housing information as many times as you wish until May 31. If you are currently under 18 years of age, your parent or legal guardian must print the consent form and mail it to Housing Assignment Services at 5 Courtney Street, Newark, DE 19716. We cannot process your on-campus housing request for the fall semester without approval.

If you do not have access to a computer, or if you are uncomfortable submitting your on-campus housing application and preference form online, please contact Housing Assignment Services at (302) 831-3676, or e-mail your request to UD-Housing@udel.edu. Please note that if you submit a written form, it will be more difficult to make changes to your housing preferences at a later date.

### Housing Deposit

You may elect to pay your \$200 housing deposit with a credit card or electronic check. Whether you submit an online application or a printed copy, your \$200 housing deposit will not be accepted unless you have also paid your Admissions deposit. Once you authorize payment and electronically sign your Academic-Year Housing and Dining Agreements, you may submit your room and roommate characteristics information.

### Roommates

First-year students are permitted to request another first-year student as a roommate. If requesting a roommate, please verify the roommate's UD ID. Please be aware roommate requests are not guaranteed, therefore it is important you complete the Roommate Characteristics questionnaire. Your answers to the questions will allow us to match you with a compatible roommate. It is important that you complete the questionnaire and provide honest answers.

### Hall Type

With the exception of Rodney Complex, which is coed by floor, all freshmen residence halls are co-ed by room or suite. Honors residence halls may accommodate female only floors. Please indicate your preference, but be aware there is no guarantee of hall type.

- Coed-by-room/suite

- Coed-by-floor
- Coed-by-wing/cluster (upperclass only)
- Women Only Hall Special Request

## **Room Type**

Freshmen are assigned a double room in most areas on campus. However, if no spaces in double rooms are available, you may be assigned to a single room.

## **Prioritize Your Preferences**

Prioritize each preference order according to its importance to you. The computer program will satisfy as many preferences as possible according to the way you prioritize them. For example, if you indicate "Room type" as your top priority, you might not be placed in your preferred location. (There may be no more of the room type you prefer left in that building when you are assigned.) Consider what is really most important to you as you prioritize your preferences. If you have a preferred roommate, it is important you select "roommate" as your top priority and that both applications are consistent in hall type, room type, and location.

## **Honors Housing**

First-year Honors Program Students, admitted by special application to the Honors Program, receive automatic assignments to East Campus. (Some students who are not in the Honors Program are also assigned to East Campus residence halls.) Freshmen Honors Housing offers a supportive community and a wide variety of extracurricular programs planned by Residence Life. Russell Fellows are upperclass Honors students who live with Honors freshman in the residence halls and serve as guides, mentors, and sounding boards for new students.

## **Special Needs Housing** (Dietary, Medical, and Physical Needs)

*[Deadline for special needs housing requests is Tuesday, May 31, 2011.](#)*

At the University of Delaware, there is a variety of housing options to accommodate special needs for students. Housing Assignment Services understands that there are circumstances where particular requests and accommodations need to be considered. To accurately and equitably evaluate requests for housing based upon medical, psychological, or physical needs, we require documentation of your need, consisting of an evaluation by an appropriate professional that relates the current impact of your condition to your housing request. If you need to be assigned to a single or an air-conditioned building, you will need to submit the Special Needs Form. New students must submit this information by May 31. Documentation received after this deadline may result in an assignment that does not match your needs. For complete details on housing requests involving special needs, please [click here](#),

or contact Housing Assignment Services at (302) 831-3676.

### **Substance-Free or Female Only Housing**

Students who request a co-ed-by-floor, all-female, or substance-free residence hall must contact Housing Assignment Services in writing to request the type of housing and include the reason no later than May 31. Incoming freshmen students who are approved to live in a co-ed-by-floor or break housing residence halls will usually be assigned with another freshman student. Incoming freshmen students who are approved to live in an all-female (Warner Hall) or substance-free (Squire Hall) will normally be assigned with an upperclass student and students will not live with their First Year Experience Section. All requests are evaluated on a case-by-case basis.

*Substance Free:* Squire Hall on South Central Campus is designated as a substance-free building where upperclass residents choose to commit to a healthy lifestyle and to maintain a living environment free from alcohol, tobacco products, and other harmful substances. Residents sign an agreement to adhere to the community expectations. Under "Special Requests", freshmen may request to live in Squire Hall.

*Female Only Housing:* Warner Hall is the only all-female residence hall on campus, and houses a diverse community of upperclass women in one of our historical campus buildings. Freshman may request Warner Hall on their housing applications under "Hall Type."

### **Break Housing**

Students may request to remain on campus during academic-year break periods for a nominal fee. Most freshman residence halls —except those designated as break housing — are closed during the academic year recess periods (Thanksgiving, December Break, Spring Break). Students must contact Housing Assignment Services in writing no later than May 31 to request break housing. If students are assigned to one of these buildings, they must register in advance to stay on campus during break periods. All residents must follow the posted registration procedures and will be charged the published rate for the entire recess period. The dining halls are closed during break or recess periods. Break housing residence halls will be designated in the early summer.

### **Tobacco Use**

Smoking within the residence hall is not permitted. In addition to university policy, Delaware State Law prohibits smoking in public buildings. Your neighbors and those living above or near you will quickly notice the smell. Actions such as covering smoke detectors are considered serious violations. Some Complex Community Councils also set guidelines for smoking near the exterior of the building; remember that you are responsible for following rules as established by your peers and community. If you would like to change the guidelines for smoking near the building, please become active with

your Complex Community Council.

### Smoking Objection

If you are a non-smoker, you may notice the smell of smoke on your roommate's clothes. If you are allergic to smoke or are very sensitive to the smell of smoke, you should choose "yes and I am smoke-sensitive" on your Housing Application. Please understand that selecting this option will not result in any special accommodation such as an assignment in an air-conditioned hall. Please refer to the "Housing requests involving special needs" section for more details.

### Extended Housing (Triples)

When demand for on-campus housing exceeds the supply of available rooms and apartments, new students will be assigned to expanded-capacity rooms for the fall semester. Housing assignments are made by a computer program that randomly assigns students to permanent or extended housing spaces. Expanded-capacity rooms are double rooms furnished for three students. Students in these situations are assigned permanent spaces as cancellations occur. All students in triples are usually reassigned to permanent spaces by the beginning of the spring semester, and will receive a rebate. A network connection is provided to each student in the room. Students assigned to an extended housing space will receive detailed information in August. For further information regarding extended housing, please visit the Extended Housing webpage.

### Freshman Residence Hall Demographics

Location	Complex/Residence Hall		Hall Type	Special Programs
East Campus	Harrington	Harrington	Coed/Room	Break Housing
		Smyth	Coed/Wing	Break Housing
	Russell	Lane/Thompson	Coed/Room	Break Housing
		Russell A-E	Coed/Room	Break Housing
Laird Campus	Independence North	George Read	Coed/Suite	Break Housing
West Campus	Dickinson	Dickinson A-F	Coed/Room	No Break Housing
	Rodney	Rodney A-F	Coed/Floor	No Break Housing

### Residence Hall Notes

- All residence halls are smoke-free.

- Return Request is available by room and building.
- Residence halls with A/C are Sharp, Sussex, Squire, Sypherd, James Smith, Thomas McKean, George Read, Independence, Christiana, Ray Street, and Rodney.
- The University reserves the right to make changes in the above information at any time without prior notice; however, efforts to publicize such changes will be made.

### **Hall Type Options**

- *Coed by Room* - a hall consisting of female-only and male-only rooms interspersed
- *Coed by Floor* - a hall consisting of female-only and male-only floors
- *Coed by Room/Floor* - a hall that gender specific rooms and floors
- *Coed by Wing* - a hall where the floor is split in two wings
- *Coed by Suite* - a hall consisting of female-only and male-only suites interspersed
- *Coed by Apartment* - a hall consisting of female-only and male-only apartments interspersed
- *Female Only* - Warner Hall represents the only gender-specific hall on campus