**Graduate Studies Senate Committee Minutes**

**November 18, 2016**

**011K Hullihen Hall**

**Members present:** Buz Swanik, Chair, Wei-Jun Cai, Trevor Dawes (excused), Brad Glass, Deb Jaisi, Dayan Knox, Shannon Lennon-Edwards, Michael Santare (excused), Tim Spaulding, Katelin Takacs-Haynes, Ann Ardis, Mary Martin, Carrie Glen (Student), and Stijn Koshari (Student).

1. **Announcements and Discussion**
	1. Arts & Science member needed for Jaehee Jung
	2. Vacation time for Graduate Students (RA’s)—Dr. Swanik reported that the AdHoc Committee will convene in January.
2. **Old Business**
	1. PSPR review timing (Consider whether a change is needed for graduate program permanent status reviews); In prior meetings, the Committee has discussed the appropriateness of the 5 year permanent status timeline for new master’s degrees and the 7 year permanent status timeline for new PHD programs. Chair Swanik suggested that the Committee continue the discussion to determine whether or not to bring a resolution forward to the Senate. One option to consider is to require a report at the 5 and 7 year mark but not to recommend for permanent status at another yet undecided time. The Committee tabled this discussion at the meeting.
	2. Chair Swanik reported that the Ad Hoc Committee for TOEFL minimum scores met and will meet again after additional information is given as to the current score requirements in UD programs and the scores of our institutional peers.
	3. PSPR in Ph.D. and M.A. in Economic Education—Brad Glass will serve on the review for the Graduate Studies Committee.
	4. PSPR for PSM in Bioinformatics-- Deb Jaisi will serve on the review for the Graduate Studies Committee.
3. **New Business**
	1. Ann Ardis presented the information as to the formation of a Graduate College/School as the President’s initiative in the strategic plan. Ann will continue the discussion in the next meeting.
	2. Defer PSPR PhD in Nursing Science—Professor Rempusheski,visited the Committee in support of the request to grant an extension of time before the PHD in Nursing Science should be considered for permanent status. Based on the discussion and the information on the number of students who have applied, have been admitted and matriculated in the program, the Committee unanimously approved a two-year extension for the review of the program for permanent status.
4. **Meeting Schedule—**Next meeting is November 30.

Respectfully submitted,

Mary Martin, Ed.D.

Associate Vice Provost for Graduate and Professional Education